

AQSE Growth Market – Rules for Issuers

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Introduction

Welcome to Aquis Stock Exchange (AQSE), a **recognised investment exchange** based in the City of London.

The **AQSE Growth Market** is a primary market with a regulatory environment designed to meet the needs of small and mid-cap issuers wishing to obtain a quotation on a public market to access growth capital. The **AQSE Growth Market** is a multilateral trading facility and is registered as an **SME growth market**. The **AQSE Growth Market** is not an EU regulated market and securities admitted to trading on the **AQSE Growth Market** are unlisted securities. The **Exchange** also operates the AQSE Main Market, an EU regulated market for officially listed securities regulated by the **FCA** or another EU competent authority and subject to the AQSE Main Market - Admission and Disclosure Standards.

These rules set out the **admission** and disclosure responsibilities of companies admitted on the **AQSE Growth Market**.

Public companies (or equivalent) from all sectors and countries are eligible for **admission** to the **AQSE Growth Market** conditional on the **Exchange** approving an **issuer's** application for **admission** either on the basis of a published **admission document** or prospectus, or in accordance with the **fast-track admission procedure** with respect to issuers from **qualifying markets**.

These rules create binding obligations on **issuers**. Accordingly, the **Exchange** may impose disciplinary sanctions in cases of breach.

Guidance notes are not binding but have interpretative and explanatory value in relation to a rule. Guidance notes may specify practices tending to establish compliance with a rule. Guidance notes are intended to address aspects of a particular rule rather than to be an exhaustive description of an **issuer's** obligations.

Part 1: Applications for Admission to the AQSE Growth Market

ADMISSION REQUIREMENTS

Requirement for an AQSE Corporate Adviser

1. An **issuer** must appoint an **AQSE Corporate Adviser** to apply for **admission** to the **AQSE Growth Market**.

Eligibility Criteria

2. To be eligible for **admission** to the **AQSE Growth Market**, an **applicant** must:
 - a) be lawfully incorporated;
 - b) be a public limited company or have equivalent status or comparable obligations; and
 - c) have appropriate arrangements in place for the electronic settlement of transactions in its **securities**.
3. The **securities** must be:
 - a) duly authorised and allotted according to the requirements of the **applicant's** articles of association or equivalent constitutional document;
 - b) freely transferable; and
 - c) represented in electronic book-entry form in a central securities depository.

Guidance Notes on Rules 2 and 3

- a) *Rule 2 b): in the case of **applicants** incorporated in jurisdictions outside the UK, the **Exchange** will have regard to the provisions of the **applicant's** constitution in addition to its responsibilities under domestic legislation in assessing whether its obligations are comparable to those for a UK public limited company. The **Exchange** will usually require existing shareholders' rights of pre-emption and the provisions for disapplying such pre-emption rights to be comparable with those for a UK public limited company. Notwithstanding any resolution of the company permitting the allotment of **shares** other than on a pre-emptive basis, the **Exchange** will usually consider such a power to be inappropriate if shareholders existing at the time of **admission** have not previously been consulted at the time the resolution was approved and the resolution permits the allotment on a non-pre-emptive basis in an amount of **shares** exceeding 15 per cent of issued share capital upon **admission**.*
- b) *Rule 3 a): the reference to due allotment under this rule includes allotment on a provisional basis. As to unconditional allotment, see rule 25.*

c) *Rule 3 b): the **Exchange** may in certain circumstances permit restrictions on the transfer of **securities**, such as where the law of a particular country requires it (e.g. **securities** issued under Regulation S of the US Securities Act of 1933).*

4. **Admission** must be sought for all **securities** of the same class.

Free Float

5. An **applicant** must ensure a minimum of ten per cent of the **securities** for which **admission** is sought are **securities in public hands**.

Guidance Note on Rule 5

*In the case that an **applicant** does not meet the ten per cent free float minimum, the **Exchange** can exercise discretion on a case by case basis where it is satisfied that there will be an adequate market for the **securities**. A **REIT** is expected to comply with Part 12 of the Corporation Tax Act 2010 and have a reasonable expectation of appropriate liquidity.*

Investment Vehicles

6. An **applicant** seeking **admission** as an **investment vehicle** is required to raise a minimum of £500,000 (or currency equivalent) in cash via a subscription for **shares** upon, or immediately preceding, **admission**.

Guidance Note on Rule 6

*The figure of £500,000 is to be calculated net of the expenses associated with **admission** and the associated fundraising.*

Debt Securities

7. The expected aggregate issue price of the **debt securities** for which **admission** is sought must be at least £200,000, save where **debt securities** of the same class are already admitted to trading with a market value of at least £200,000.

Guidance Notes on Rule 7

The **Exchange** may grant a derogation from rule 7 where the **debt securities** are secured or guaranteed.

The figure of £200,000 is to be calculated net of the expenses associated with **admission** and the associated fundraising.

Convertible Securities

8. An **applicant** seeking **admission** of **convertible securities** may only be admitted if the **securities** into which they are convertible or over which they give a right to buy or subscribe are already, or will become at the same time, admitted to trading on the **AQSE Growth Market** or another **qualifying market**.

Lock-in for New Enterprises

9. A **new enterprise** with **shares** admitted to trading must ensure that **persons discharging managerial responsibility** do not dispose of any interest in its **shares** for a period of twelve months following **admission**.

Guidance Note on Rule 9

The **Exchange** may grant a derogation from rule 9 in circumstances where disposals are necessary to satisfy market demand for **securities**, in the event of acceptance of a takeover, dealings by the estate of a deceased person, required by court order or to meet a pressing financial commitment where other funds are not reasonably available.

Requirement for Admission Document

10. An **applicant** must publish an **admission document** or prospectus (in accordance with rule 12 below) on, or at a time preceding, **admission**. For **debt securities**, the **admission document** may, at the discretion of the **applicant**, consist of a **base admission document** and **pricing supplement**.

Guidance Notes on Rule 10

An **applicant** may publish an **admission document** via electronic means, such as on a website, or by making a copy available for inspection by the public at an address in the UK.

For **applicants** whose **securities** are already admitted to trading on the **AQSE Growth Market**, which propose to seek **admission** for a new class of **securities**, please see rule 58.

11. Notwithstanding rule 10, a **fast-track applicant** is not required to publish an **admission document**.
12. An **applicant** (including a **fast-track applicant**) which makes an **offer of transferrable securities to the public** must comply with any legal obligation to publish a prospectus.
13. If, during the period between publication of an **admission document** and **admission**, there is a significant change to the information, or otherwise a significant new matter arises, or the **applicant** becomes aware of a significant inaccuracy or omission in the information, the **applicant** must publish a supplementary **admission document**.
14. An **applicant** must take reasonable care to ensure the information contained in an **admission document** is accurate, complete, relevant and fairly presented.
15. The **Exchange** may on written request authorise the omission of information from an **admission document** if:
 - a) the information is of minor importance only, and is not likely to influence an assessment of the **issuer's** financial position or prospects; or
 - b) the **applicant** or its **AQSE Corporate Adviser** confirms that equivalent information is publicly available by reason of the **applicant's** compliance with these rules.
16. A **specialist applicant** is required to include in an **admission document** an expert or technical report in relation to its specialist activities.

Guidance Note on Rule 16

A **specialist applicant** should consult its **AQSE Corporate Adviser** in the cases of doubt as to whether it is required to include an expert or technical report. An expert or technical

report will usually be required in the case of a **mineral company**, property investment, scientific based or shipping company. The expert or technical report must comply with the standards set out in the **prospectus regulation**.

Fast-track Admission

17. A **fast-track applicant** must be admitted to trading on a **qualifying market** or have made a successful application to be admitted to trading on a **qualifying market**.

Guidance Notes on Rule 17

- a) A list of **qualifying markets** recognised by the **Exchange** in accordance with objective criteria for recognition prescribed by the **Exchange** and amended or supplemented from time to time, is available on the **Exchange's** website.
- b) If a **fast-track applicant** has not been admitted to trading on the relevant **qualifying market** at the time of its application for **admission** to the **AQSE Growth Market**, appropriate confirmation will be required before **admission** that it has been approved for admittance to trading on the relevant **qualifying market** and of the date on which the **fast-track applicant's securities** will be admitted.
- c) **Admission** to the **AQSE Growth Market** will not precede the date on which the **fast-track applicant's securities** are admitted to the relevant **qualifying market**.
18. A **fast-track applicant** must have complied with, and not been held in breach of, the admission and continuing obligations of any **qualifying market** on which its **securities** are traded.
19. A **fast-track applicant** must satisfy the requirements of rules 1, 23 (and Appendix 2), 25 and 27.
20. A **fast-track applicant** admitted to trading on a **qualifying market** for a continuous period of less than 18 months must comply with rule 9.
21. On the date of **admission**, a **fast-track applicant** will be required to release an **announcement** containing at least the information specified at Part IV of Appendix 2. In the event of any contemporaneous fund raising, **admission** will be conditional on the **announcement** confirming the outcome of the fundraising and that any applicable minimum subscription has been reached and that, subject to **admission**, the **securities** have been unconditionally allotted.

APPLICATIONS

Suitability Review

22. Before an **applicant** submits the final application documentation, the **applicant's AQSE Corporate Adviser** may submit to the **Exchange** a suitability review letter on behalf of an **applicant** containing the information set out at Part I of Appendix 2.

Guidance Note on Rule 22

- a) *The **Exchange** will carry out an initial review of the suitability review letter and bring to the attention of the **AQSE Corporate Adviser** any potential issues it foresees with its assessment of the **applicant's** suitability. The **Exchange** will not formally approve an **applicant** until such time as the application requirements in rules 23 and 24 have been satisfied (subject always to rule 27).*
- b) *While the **Exchange** appreciates that the terms and details of an admission application will often evolve as the transaction progresses, early engagement with the **Exchange** will help reduce any unexpected final-hour issues or delays with regards to suitability. If, before the submission of a final application, there are any updates to the details set out in the initial suitability review letter, the **AQSE Corporate Adviser** should submit a further suitability review letter with the amended details.*

Application Documentation

23. An **applicant** must submit to the **Exchange** at least 10 **business days** prior to the intended **admission** date, the **pre-admission announcement** information set out at Part II of Appendix 2. The **Exchange** will release the **pre-admission announcement** by **RIS** under the heading "Aquis Stock Exchange".

Guidance Note on Rule 23

- a) An **applicant** is encouraged to submit to the **Exchange** the pathfinder or latest version of the **admission document** at least ten **business days** prior to the intended **admission** date. Advance submission of the document will allow the **Exchange** to consider and advise at an early stage if any intervention under rule 27 is likely.
- b) In the case of an **overseas applicant** which publishes the required information in a language other than English, a translation must be provided within the period stipulated under rule 23.

- 24. At least four **business days prior** to the admission date, the **applicant** must submit the final application documentation set out in Part III of Appendix 2.
- 25. The **applicant** will be required, as a condition of **admission**, to confirm that any minimum fund raise as set out in the application documents has been reached and that, subject to **admission**, the **securities** have been unconditionally allotted.
- 26. If an **issuer** proposes to seek **admission** for new **securities**, the **issuer** must submit a **securities application form** to the **Exchange** at least two **business days** in advance, and in respect of **debt securities**, provide a copy of the relevant **pricing supplement**.

The Exchange's Discretion to Intervene

- 27. In relation to an application for **admission** from an **applicant**, the **Exchange** may in its absolute discretion:
 - a) require an **issuer's AQSE Corporate Adviser** to clarify, justify or amplify any information contained in the published or draft **admission document** or prospectus, or any of the other application documents;
 - b) require the **directors** of an **applicant** and its **AQSE Corporate Adviser** to attend an interview;
 - c) require an **applicant** to provide a further undertaking, or fulfill a further condition, prior to **admission**; or
 - d) delay or refuse **admission** in the event the **admission** to which the application relates would be detrimental to investors' interests or the integrity of the **AQSE Growth Market**.

Guidance Notes on Rule 27

- a) **Admission** may be delayed where the **Exchange** determines that significant additional information or enquiries are necessary.
- b) The **Exchange** may, at its discretion, engage suitably qualified practitioners with respect to applications for **admission** of a complex nature requiring specialist expertise, sector or regional specific knowledge not held within the **Exchange** to enable it to fulfill its regulatory responsibilities. Although such engagement will seldom be required, the **Exchange** may require an **issuer** to pay the reasonable expenses associated with the engagement. An **issuer** will be informed before any such expenses are incurred by the **Exchange**.
- c) If the **Exchange** has not, in its opinion, been furnished with sufficient information by an **applicant** within six months of its initial submission the **Exchange** reserves the right to terminate the process.

Suitability Factors

- a) **AQSE Corporate Advisers** are advised to take into account the matters set out in this guidance when assessing the suitability of an **applicant**. These matters are not exhaustive and an **AQSE Corporate Adviser** should apply its independent judgement to ensure that investors are safeguarded against fraud, misconduct, recklessness, negligence or incompetence and that an **applicant** seeking **admission** to the **AQSE Growth Market** is of a high standard.

- b) **Suitability of Relevant Individuals**

In assessing the suitability of an **applicant**, an **AQSE Corporate Adviser** should consider whether the **directors**, proposed **directors**, and shareholders with **significant control** have any previous criminal or civil convictions or have been the subject of disciplinary action by government, regulatory or other public bodies. In the event of such circumstances, the **AQSE Corporate Adviser** should carefully weigh up the seriousness of the offence (e.g., a criminal conviction for fraud is likely to be more relevant than a sanction by a professional body) and when the offence was committed. Details of the offence must be disclosed to the **Exchange**, regardless of the **AQSE Corporate Adviser's** view as to its impact on an **applicant's** suitability.

In the case where there is only intelligence or allegations rather than proven offences, the judgement of the **AQSE Corporate Adviser** should take into account the reliability of the source of intelligence, whether a public conviction or other public action is likely (e.g., whether it is merely a suspicion or allegation of misconduct, or an active criminal investigation) and the relevance of the allegation (e.g., whether the allegation, if it is true, represents a serious risk to investors).

The **Exchange** may refuse an **applicant** if:

- any of its **directors**, proposed **directors** or shareholders with **significant control** have unexpired criminal convictions or have, in the past seven years, been the subject of serious and relevant disciplinary actions;
- any of its **directors** (including shadow directors) have spent criminal convictions or have ever been the subject of serious and relevant disciplinary actions;
- any of its shareholders with **significant control** have spent criminal convictions or have ever been the subject of disciplinary actions that, in either case, are serious (e.g., criminal conviction for fraud) and relevant (e.g., financial fraud);
- any of its **directors**, proposed **directors** or shareholders with **significant control** are the subject of an active investigation that is more likely than not to result in a criminal conviction or a serious and relevant disciplinary action; or
- any of its **directors** have been the subject of serial bankruptcies or involved in multiple companies that have been declared insolvent which suggests recklessness, negligence, incompetence or other misconduct on his or her part.

c) **Suitability of the Corporate Structure**

The corporate structure of an **applicant** should be rational and transparent. It should be sufficiently clear such that investors can understand the key risks associated with investing in the **applicant**. If the corporate structure of an **applicant** is complex, the need for such complexity should be apparent. If the structure has changed significantly, or multiple times, the reasoning for such changes should stand up to closer scrutiny.

d) **Suitability of the Jurisdiction**

The geographical location of an **applicant's** management and core operations will be relevant to an **applicant's** suitability. Relevant matters to be taken into account include the strength of the rule of law in the jurisdiction of the **applicant's** operations, whether international sanctions apply, and whether the jurisdiction makes oversight and due diligence of the **applicant** difficult to the extent that investors face an unacceptable risk.

e) **Audited Financial Statements**

If an **applicant's** last audited financial statements:

- contain an audit report which has been modified in relation to the **issuer's** status as a going concern, appropriate confirmation will be required that

*such modification will cease to apply by reason of, for example, a subsequent re-financing prior to **admission**; or*

- *contain an audit report which has been qualified or modified for whatever reason,*

***admission** may be delayed until the **Exchange** receives appropriate confirmation that such qualification or modification will cease to apply by the date of **admission**.*

This also applies to any audited interim or other audited financial information.

- f) *The board of the **Exchange** has delegated the power to determine applications for **admission** to the AQSE Primary Markets Approval Committee. If the AQSE Primary Markets Approval Committee refuses admission, the applicant may appeal to the board of the **Exchange** within ten business days. The decision of the board shall be final and binding. An appeal to the board may only be made on the grounds that the AQSE Primary Markets Approval Committee misdirected itself, reached a decision which no reasonable decision maker could have reached, reached a decision not supported by the circumstances of the **applicant**, or reached a decision based on an error of law or misinterpretation of these **rules**.*

28. On the date of **admission**, the **Exchange** will release an **announcement** confirming the **applicant's admission** to trading under the heading "Aquis Stock Exchange".

Guidance Note on Rule 28

*As a condition of **admission**, the **Exchange** must have received the **applicant's** invoiced initial **annual fee** by midday on the day preceding **admission**.*

Part 2: Continuing Obligations of Issuers

Application of Continuing Obligations of Issuers

Where the **securities** of an **issuer** were first admitted to trading on another **SME growth market** and remain admitted on that **SME growth market**, the **issuer** shall not be subject to the corporate governance or disclosure requirements set out at rules 34, 35, 37, 41 to 47, 56, 57, 64 to 66, 70 and 71.

Responsibilities of an Issuer

29. The **directors** of an **issuer** have joint and several responsibility for compliance with these rules.
30. In addition to compliance with these rules, an **issuer** must observe its wider responsibilities and is required to conduct its affairs to avoid impairing the reputation and integrity of the **AQSE Growth Market**.
31. An **issuer** must retain an **AQSE Corporate Adviser** at all times.

Guidance Notes on Rule 31

- a) *Rule 31 does not apply to an **issuer** admitted before 21 December 2003 which has not subsequently appointed an **AQSE Corporate Adviser** unless the **Exchange** considers in a particular case that the protection of investors requires otherwise.*
- b) *The **Exchange** may suspend trading in the **securities** of an **issuer** following the resignation or dismissal of its **AQSE Corporate Adviser** without a new appointment - see rule 74 and its related guidance note.*
- c) *The requirements and responsibilities of an **AQSE Corporate Adviser** are set out in the **Corporate Adviser Handbook**.*

32. An **issuer** must seek advice from its **AQSE Corporate Adviser** in relation to its obligations under these rules and in respect of its applicable regulatory obligations whenever appropriate and give such advice proper weight.
33. An **issuer** must provide its **AQSE Corporate Adviser** with such information as the **AQSE Corporate Adviser** may reasonably require in the discharge of its responsibilities under these rules and the **Corporate Adviser Handbook**.

Price Sensitive Information

34. An **issuer** must **announce** as soon as possible **inside information** in accordance with its obligations under **MAR**.

Guidance Notes on Rule 34

- a) Article 7(4) of **MAR** sets out what constitutes **inside information** for the purposes of this rule. In summary, **inside information** is information which, if it were made public, would be likely to have a significant effect on the price of the **issuer's securities**.
- b) In determining whether information may have a significant effect on the price of the **issuer's securities**, **MAR** requires **issuers** to consider whether a reasonable investor would be likely to use such information as part of the basis of his or her investment decision.
- c) It is not possible to prescribe how the reasonable investor test will apply in all possible situations. Any assessment may need to take into consideration the anticipated impact of the information in light of the totality of the **issuer's** activities, the reliability of the source of the information and other market variables likely to affect the relevant **securities** in the given circumstances. However, information which is likely to be considered relevant to a reasonable investor's decision includes information which affects:
- the assets and liabilities of the **issuer**;
 - the performance, or the expectation of the performance, of the **issuer's** business;
 - the financial condition of the **issuer**;
 - the course of the **issuer's** business;
 - major new developments in the business of the **issuer**; or
 - information previously disclosed to the market.
- d) An **issuer** and its advisers are best placed to make an initial assessment of whether particular information amounts to **inside information**. The decision as to whether information is **inside information** may be finely balanced and the **issuer** (with the help of its **AQSE Corporate Adviser**) will need to exercise its judgement.
- e) An **issuer** should take reasonable steps to monitor its financial position and performance in relation to any estimate, projection or forecast made public on its behalf, such that any material departure can be **announced** promptly.

35. An **issuer** must enter into appropriate contractual arrangements with at least one **RIS** to facilitate compliance with its disclosure obligations under these rules and must ensure that it retains at least one **RIS** at all times.

Standards of Disclosure

36. An **issuer** must take reasonable care to ensure that any information which is **announced** is accurate, complete, relevant and fairly presented.

Guidance Note on Rule 36

*It should be noted that the **Exchange** does not review or approve **announcements**. **Issuers** and **AQSE Corporate Advisers** should take care to ensure that, where it is intended to coordinate the release of an **announcement** with a suspension, the **Exchange** is given prior notice to consider such request.*

37. An **issuer** must ensure that information which is required to be disclosed under these rules is **announced** no later than it is published elsewhere.

Guidance Note on Rule 37

*An **issuer** must ensure that if **inside information** is to be published by reason of (a) the requirements of any overseas stock exchange, (b) its disclosure at a shareholder meeting, or (c) its inclusion in any circular or document sent to its shareholders or made available in electronic form, equivalent information is made available at the same time (or, if after normal business hours in the UK, no later than the commencement of business hours on the next **business day**) to the public by way of an **announcement**.*

Provision of Information

38. An **issuer** must ensure that a copy of any document (including any prospectus, **admission document**, annual accounts or other circular) sent to holders of its **securities** is submitted to the **Exchange** in **electronic** form to regulation@nexexchange.com on or prior to its publication.

Guidance Note on Rule 38

*In the case of an **overseas issuer** which publishes the required information in a language other than English, a translation must be provided.*

39. The **Exchange** may, for the purpose of carrying out its regulatory functions, require an **issuer** to provide it with any information in its possession or control, in such form and within such time limits as it may reasonably require.

Guidance Notes on Rule 39

- a) *In circumstances where the **Exchange** requires information from an **issuer**, the **Exchange** will normally convey this demand through the **issuer's AQSE Corporate Adviser**.*
- b) *The **Exchange** may, at its discretion, require an **issuer** to pay the reasonable expenses of a third party retained to analyse or verify information provided to it. An **issuer** will be informed before any such expenses are incurred by the **Exchange**.*

40. The **Exchange** may disclose information within its possession:
- a) to cooperate with persons responsible for the investigation or prosecution of financial crime or other offences;
 - b) to carry out its regulatory functions including for the purpose of bringing or defending legal proceedings; or
 - c) otherwise with the consent of the **issuer** or its **AQSE Corporate Adviser**, or insofar as required or permitted by law.

In addition, the **Exchange** may publish such information, after giving reasonable notice to an **issuer** which has failed to do so, to ensure that investors receive the information to which they are entitled under these rules.

Interests in Shares

41. An **issuer** with **shares** admitted to trading must **announce** as soon as possible any **notifiable change** to a **significant shareholding** in its **shares**, giving the information specified by Appendix 3.

In addition, an **issuer** with **shares** admitted to trading must **announce** as soon as possible any repurchase of its own **shares**, together with the purchase price, indicating the number of **shares** acquired expressed as a percentage of the total number of **shares** of that class.

Guidance Notes on Rule 41

- a) *For **issuers** incorporated in the UK, the disclosure regime in relation to major shareholdings is set by the **DTR**. The **DTR** requires shareholders to notify **issuers** of holdings in their **shares** above an **applicable threshold**, which provides a mechanism for **issuers** to **announce** such holdings to the market. The **DTR** is set and administered by the **FCA** to whom any queries should be addressed on +44(0)20 7066 1000. All **announcements** should be made via an **RIS**.*
- b) *The disclosure obligations of **issuers** under rule 41 reflect the wider regulatory responsibilities of UK **issuers** under paragraphs 5.5.1 (repurchase of own **shares**) and 5.8.12 (publication of major shareholdings) of the **DTR**, with which the applicable the **Exchange** requirements should be interpreted consistently and which take precedence. **Issuers** should note that **announcements** should be made as soon as possible following receipt of a notification.*
- c) ***Issuers** incorporated outside the UK whose domestic legislation permits or requires disclosure of equivalent shareholder information should **announce** such information as soon as reasonably practicable and in accordance with local laws and regulations.*
- d) *It should be noted that positions below the ten per cent threshold held by a **market maker** in an the **Exchange** security are exempt from the notification obligations of the **DTR**, subject to certain additional requirements (set out fully in paragraph 5.1.4 of the **DTR**).*

Financial Reporting

- 42. An **issuer** must release financial information in accordance with the following timetable:
 - a) interim results in respect of the first half of each financial year (beginning with the six-month period following the end of the last period for which audited accounts have been published on **admission**) must be **announced** as soon as possible and in any event not later than three months after the end of the relevant period; and
 - b) audited annual accounts in respect of each financial year must be **announced** as soon as possible and, in any event, not later than six months after the end of the period to which they relate.
- 43. If an **issuer** is unable to meet the financial reporting timetable specified by rule 42, the **Exchange** will suspend trading in its **securities**.

44. The interim results must contain the information specified by Appendix 4 and be prepared on a basis consistent with the accounting policies which will be applied by the **issuer** in its next annual accounts.
45. The **announcement** of an **issuer's** audited annual accounts must contain the information specified by Appendix 4.
46. An **issuer** must produce annual audited accounts in accordance with UK GAAP, US GAAP, IFRS, or other appropriate standards agreed with the **Exchange**. Where the **Exchange** agrees that an **issuer** may produce annual accounts to another appropriate standard, the **issuer** must state and publish via an **RIS** any significant differences between the accounting policies of that alternative standard and the most similar prescribed standard.
47. Where the audit report in respect of the annual accounts of an **issuer** has been modified in relation to the **issuer's** status as a going concern, the **issuer** must thereafter prepare a trading statement in respect of the first and third quarters of each financial year (commencing with the first such quarter to end after the **announcement** of the **issuer's** final results to which the modified audit report relates) until an audit report without modification is published in respect of a subsequent financial period. The trading statement must be **announced** as soon as possible and no later than one month after the end of the relevant period, and contain the following information:
 - an explanation of the impact of any material events, transactions or developments that have taken place during the relevant period; and
 - a general description of the financial position and performance of the **issuer** during the relevant period.

Transactions

48. An **investment vehicle** which has not substantially implemented its investment strategy after the period of one year following **admission** must seek shareholders' approval in respect of the subsequent year for the further pursuit of its investment strategy.
49. An **investment vehicle** is required substantially to implement its investment strategy within a period of two years following **admission**. In the event that an **investment vehicle** has not undertaken a transaction constituting a reverse takeover under rule 54 or, in the case of an **investment vehicle** which has otherwise failed to substantially implement its investment strategy within the two-year period, the **Exchange** will suspend trading in accordance with rule 74.
50. The **Exchange** will suspend trading in an **issuer's securities** in accordance with rule 74 if that **issuer** remains a **cash shell** at the date that is eight months following

the completion of a disposal of its trading business and/or assets **announced** in accordance with rule 51. Alternatively, a **cash shell** may apply to the **Exchange** to be readmitted as an **investment vehicle**, subject to the **admission** requirements set out at Part 1 of these rules.

Guidance Notes on Rules 48, 49 and 50

- a) *The **Exchange** will treat an investment strategy as substantially implemented if the majority of funds available to an **investment vehicle** (including funding available through debt facilities) have been invested.*
- b) *If trading is suspended pursuant to rule 49 an **issuer** should consider returning its cash to shareholders.*
- c) *An **investment vehicle** cannot result from a **cash shell** in the absence of a fresh application for **admission** as an **investment vehicle** in accordance with rule 50.*

51. An **issuer** must **announce** as soon as possible the agreed terms of an acquisition or disposal (by itself or a subsidiary) which, if made public, would be likely to have a significant effect on the price of its **securities**. An **announcement** must contain the information specified by Appendix 5.

Guidance Notes on Rule 51

- a) *It shall be presumed that a transaction is required to be **announced** where:*
 - *the turnover attributable to the asset sold or acquired exceeds ten per cent of the turnover shown in the **issuer's** last consolidated annual accounts; or*
 - *the consideration paid or payable for the asset sold or acquired exceeds ten per cent of the **issuer's** net assets shown in its last consolidated annual accounts.*
- b) *However, an **issuer** should also consider the wider strategic significance of the transaction in order to determine whether it needs to make an **announcement**. This rule covers the grant of an option (whether a put or a call or both). Where an option is exercisable at the discretion of a third party, it should be assessed as if the option had been exercised.*

Related Party Transactions

52. An **issuer** must **announce** as soon as possible the agreed terms of any material transaction outside the ordinary course of business between it, or a subsidiary undertaking, and a **related party**. An **announcement** must contain the name of the **related party** and the nature of his or her relationship with the **issuer**. For the purposes of this rule, a transaction is considered material where it exceeds five per cent of the turnover or gross assets of the **issuer**.

Guidance Note on Rule 52

This rule does not apply to the following categories of transaction:

- a) *the grant of a lawful indemnity;*
- b) *the payment of **directors'** remuneration; or*
- c) *participation in an employee saving or incentive scheme.*

53. In the case of a disposal, directly or indirectly, to one or more **related parties** which will result in a fundamental change to the business, an **issuer** with **shares** admitted to trading must obtain the consent of its shareholders at a general meeting as a condition of the transaction.

Guidance Note on Rule 53

*In the case of the insolvency of an **issuer**, rule 53 does not apply to the actions of an administrator, liquidator or receiver.*

Reverse Takeovers

54. An **issuer** must **announce** as soon as possible the agreed terms of a reverse takeover including the information specified by Appendix 5.

Guidance Note on Rule 54

*An **announcement** should not normally be made until the execution of a formal agreement and the publication of an explanatory circular as required by rule 57 unless there has been a leak of price sensitive information in relation to the proposed transaction.*

55. A transaction, including but not limited to an acquisition, will be treated as a reverse takeover if:
- a) the transaction will result in a fundamental change to the business, board or voting control of the **issuer**;
 - b) unless the **Exchange** otherwise agrees, the transaction is made by an **investment vehicle**; or
 - c) the transaction is made by a **cash shell**.

Guidance Note on Rule 55

For the purpose of this rule, transactions of interests in the same asset or entity over a twelve-month period should be aggregated.

56. On the **announcement** of a reverse takeover (whether agreed or in contemplation) by an **issuer** with **shares** admitted to trading, the **Exchange** will suspend trading in the **issuer's shares** admitted to trading in the absence of the publication of the explanatory circular required by rule 57.

Guidance Note on Rule 56

*The **Exchange** will not normally suspend trading until a formal agreement has been entered into unless a leak of information concerning the transaction in question has necessitated that an **announcement** be made.*

57. An **issuer** with **shares** admitted to trading which has agreed a reverse takeover must:
- a) as soon as possible, send an explanatory circular to its shareholders, which must contain all information reasonably required to carry out an informed assessment of the financial position and prospects of the **issuer** as enlarged

- by the acquisition and a statement as to whether or not the enlarged entity intends to make a fresh application for **admission** to the **Exchange**; and
- b) obtain the consent of its shareholders at general meeting as a condition of the transaction.

Guidance Note on Rule 57

*If the **issuer**, as enlarged by the acquisition, wishes to seek **admission** to the **Exchange**, it must make a fresh application in the manner set out in Part 1 and will be precluded from applying in accordance with the **fast-track admission procedure** notwithstanding that it may have originally been admitted to the **Exchange** as a **fast-track applicant**. For the avoidance of doubt, a further **application fee** is required but an **announcement** will not be required under sub-paragraph (b)) of Appendix 2. If the application is not successful, then the **Exchange** will withdraw the **securities** of the **issuer** and the **admission agreement** shall be terminated.*

Information Relating to Share Capital and Voting Rights

58. If an **issuer** which already has its **securities** admitted to trading on the **Exchange** proposes to seek **admission** for a new class of **securities**, the **issuer** must inform the **Exchange** at least two **business days** in advance and provide copies of any relevant documents describing the terms of the issue. A further fee payable to the **Exchange** will be required in respect of the **admission** of a new class of **securities**.
59. Subject to rule 61, an **issuer** must **announce** as soon as possible the reason for the issue, cancellation or re-organisation of any **securities**.
60. An **issuer** must ensure that **announcements** relating to the issue of **securities** include the purpose of the issue, together with details of the number of **securities** and issue price.
61. In respect of **securities** which are issued on a regular basis, an **announcement** may instead be made at the end of the calendar month during which the issue occurred in accordance with rule 62.
62. In addition to any previous **announcement**, on the last **business day** of each calendar month during which an increase or decrease occurs, an **issuer** which issues **shares** must **announce**:
- a) the total number of each class of its **shares** admitted to trading; and
- b) the total amount of its issued share capital admitted to trading.

An **announcement** pursuant to this rule 62 is not required if there has been no change to the above matters during a particular calendar month.

Guidance Notes on Rules 58 to 62

- a) *Issues of **securities** further to the exercise of employee share options will be treated as occurring on a regular basis.*
- b) *The disclosure requirements of rules 58 to 62 reflect the wider regulatory responsibilities of UK **issuers** under paragraph 5.6.1 of the **DTR** with which the applicable the **Exchange** requirements should be interpreted consistently and which take precedence. The purpose of the disclosure is to permit holders of **shares** to calculate the percentage of voting rights they possess, in order to ensure accurate notifications to **issuers**.*
- c) *In accordance with paragraph 5.8.9 of the **DTR**, the **FCA** maintains and publishes on its website a calendar of **business days** in the UK, to facilitate the periodic **announcement** of the total number of voting rights in relation to a class of an **issuer's shares**.*
- d) ***Issuers** should note that the definition of a **share** relates only to issued shares of a class carrying voting rights. It does not therefore include other classes of security that may be traded on the **Exchange**, such as non-voting preference shares or warrants.*

Dividends

63. An **issuer** must **announce** as soon as possible any decision to pay a dividend or other action affecting the rights of holders of its **securities**, together with a detailed timetable covering such matters as record, posting, acceptance and payment dates.

Guidance Note on Rule 63

*A proposed corporate actions timetable should be agreed with the **Exchange** by means of email to Operations Support (NEX Exchange) OperationsSupport@nexexchange.com in advance of an **announcement**.*

Administration and Management

64. An **issuer** must establish sufficient procedures to ensure a sound system of internal control and a reasonable basis for making informed decisions about its financial position and prospects on an ongoing basis.
65. An **issuer** should have due regard for the principles laid down by a **recognised corporate governance code**, insofar as appropriate in relation to the nature and size of the **issuer**. Where an **issuer** departs from the **recognised corporate governance code** in respect of the composition of its board, the **issuer** must publish on its website an explanation as to why it believes the composition of the board is appropriate and suitable. An **issuer** must have at least one independent non-executive **director**.
66. An **issuer** must **announce** as soon as possible the appointment, resignation or dismissal of a **director**, or any change to important functions or executive responsibilities of a **director**. In the case of an appointment of a **director** by an **issuer**, that **issuer** must as soon as possible **announce** the information specified at Appendix 1, Table A, paragraph 5.1.2.
67. An **issuer** must adopt policies and procedures for dealings in the **issuer's securities** by **persons discharging managerial responsibility** and **persons closely associated** with them. The policies and procedures must be designed to ensure that the **issuer**, **persons discharging managerial responsibility** and **persons closely associated** with them comply with **MAR**. The policies and procedures must:
 - a) identify when the **issuer** is in a closed period;
 - b) set out the circumstances where **persons discharging managerial responsibility** and **persons closely associated** with them must obtain clearance to deal in the **issuer's securities**, the process for obtaining clearance and the circumstances when clearance will not be granted;
 - c) establish procedures by which **persons discharging managerial responsibility** and **persons closely associated** with them will notify the **issuer** and the **FCA** of dealings; and
 - d) establish procedures by which the **issuer** will **announce** dealings in accordance with **MAR**.
68. An **issuer** must ensure that:
 - a) it takes all reasonable steps to ensure that any person with access to **inside information** acknowledges the legal and regulatory duties entailed and is aware of the sanctions applicable to insider dealing and unlawful disclosure of **inside information**;

- b) it can provide the **Exchange**, upon request, with an insider list; and
- c) its **persons discharging managerial responsibility** observe all legal and regulatory responsibilities involved in having its **securities** admitted to the **AQSE Growth Market**.

Guidance Note on Rule 68

*Under this rule, an **issuer** must ensure that **persons discharging managerial responsibility** are familiar with their responsibilities under relevant law, including but not limited to **MAR**, the **prospectus rules**, **DTR**, and any applicable code of practice relating to takeovers and substantial acquisitions of **shares**.*

Other Requirements

69. An **issuer** must **announce** as soon as possible the appointment, resignation or dismissal of an **AQSE Corporate Adviser**.

Guidance Note on Rule 69

*The **Exchange** must be informed of the intention of an **issuer** to change its **AQSE Corporate Adviser** as soon as possible.*

70. An **issuer** must **announce** as soon as possible any decision to change its accounting reference date. If a change to an accounting reference date prolongs the accounting reference period in which an **issuer** finds itself, the **Exchange** may require the **issuer** to release a second set of interim results in respect of the six-month period following the period covered by the **issuer's** last interim results.

Guidance Note on Rule 70

*The **Exchange** would expect to be informed of the intention of an **issuer** to change its accounting reference date as soon as possible.*

71. An **issuer** must maintain a website from **admission** ensuring that the following minimum categories of information are made publicly available, free of charge:
- a) the **issuer's** name;

- b) the name of its **AQSE Corporate Adviser** and other professional advisers;
- c) its place of incorporation (including the company legislation to which the **issuer** is subject);
- d) its constitutional documents;
- e) its **directors** and biographical details;
- f) the **recognised corporate governance code** to which the **issuer** has had regard and, where the **issuer** has departed from the principles of the code insofar as the composition of its board, an explanation as to why it believes the composition of its board is appropriate and suitable;
- g) a description of its business, operations or investment strategy (in the case of an **investment vehicle**);
- h) in respect of an **issuer** with **shares** admitted to trading,
 - (i) the number of **securities** in issue and the percentage of **securities in public hands** (updated at the same time as **announcing** information pursuant to rule 62),
 - (ii) the particulars of any outstanding instruments issued by the **issuer** convertible into, or conferring a right to subscribe for, **securities**, and the amount and percentage of immediate dilution assuming full exercise of rights of conversion, and
 - (iii) a list of the shareholders holding more than five per cent of the **issuer's** share capital or voting rights and the percentage held by such shareholders;
- i) its regulatory **announcements**;
- j) published annual reports;
- k) published interim financial results;
- l) historical admission document or prospectus relied on for **admission** or admission to the relevant **qualifying market** (if admitted as a **fast-track applicant**); and
- m) circulars sent to shareholders.

The information described in paragraphs (i), (j), (k) and (l) must remain available on the **issuer's** website for a period of at least five years from publication.

72. An **issuer** must ensure that, if there is any change to the information contained in its profile published on the **Exchange** website, a new profile is submitted for publication as soon as possible.

73. An **issuer** must pay its **annual fees**, as set by the **Exchange** from time to time, as they fall due.

Guidance Note on Rule 73

The **Exchange** may suspend trading in the **securities** of an **issuer** which has not paid its **annual fees** by the due date.

Suspension of Trading

74. The **Exchange** may at its discretion suspend trading in the **securities**, or a particular class of **securities**, of an **issuer** for the following reasons:
- a) the **issuer** is unable accurately to assess its financial position and inform the market accordingly;
 - b) the resignation of a **market maker** in an **issuer's securities** which results in there being no registered **market maker**;
 - c) the resignation of the **issuer's AQSE Corporate Adviser** without a new appointment;
 - d) an **issuer** has breached these rules;
 - e) in the case of an **investment vehicle** or **cash shell** pursuant to rules 49 and 50;
 - f) an **issuer** admitted to the **AQSE Growth Market** as a **fast-track applicant** has been held in breach of the rules of a **qualifying market** and trading has been suspended by the operator of that market; or
 - g) as otherwise may be necessary to ensure an orderly market, the protection of investors or the integrity of the **AQSE Growth Market**.

A suspension is communicated by the issue of a **market notice** by the **Exchange**.

Guidance Notes on Rule 74

- a) *An **issuer** (or its **AQSE Corporate Adviser** on its behalf) may request a suspension of trading in its **securities**. An **issuer** or its **AQSE Corporate Adviser** must ensure that the **Exchange** is informed of circumstances which require, or are expected to require, a suspension of trading at the earliest opportunity. Where practicable, a request for suspension should be made during*

market hours and include the reason for the suspension and a draft **announcement**.

- b) An **issuer** must ensure that, during any period where trading in its **securities** is suspended, it complies with its obligations under these rules.
- c) The **Exchange** may consider delaying the suspension of trading following the resignation or dismissal of an **AQSE Corporate Adviser** to allow time for the **issuer** to appoint a replacement but will suspend trading in the absence of a new appointment within one month.

Withdrawal of Securities

75. The **Exchange** may withdraw the **securities** of an **issuer** from the **AQSE Growth Market** once trading in the **issuer's securities** has been suspended for one month. In any event, withdrawal will normally take place:
- a) if there is no **market maker** registered in the **issuer's securities**, no later than two months after the date that the last **market maker** ceased to act; or
 - b) otherwise, no later than six months after the date of suspension.
76. The **Exchange** may withdraw the **securities** of an **issuer** from the **AQSE Growth Market** forthwith if:
- a) an **issuer** admitted to the **AQSE Growth Market** as a **fast-track applicant** has been held in breach of the rules of a **qualifying market** and has been withdrawn from trading by the operator of the **qualifying market**;
 - b) circumstances exist which seriously impede the ability of the **Exchange** member firms to satisfy their regulatory obligations; or
 - c) there is not, and there is no reasonable prospect of restoring, an orderly market in the **issuer's securities** (whether as a result of a decline in the number of **securities in public hands** or for some other reason).

Guidance Note on Rule 76

*The **Exchange** may at its discretion allow an **issuer** reasonable time to restore the number of **securities in public hands**, unless this is precluded by the need to maintain the smooth operation of the market or to protect investors.*

77. An **issuer** that wishes to withdraw its **securities** from the **AQSE Growth Market** must:

- a) send a circular to the holders of the relevant **securities** setting out the reasons for the withdrawal, why the withdrawal is in the best interests of the holders of the **securities**, any alternative arrangements for dealings in the **securities**, and any other information reasonably required to assess the circumstances surrounding the withdrawal;
- b) in the case of a withdrawal of **shares**, obtain, at a general meeting, the approval of a resolution for the withdrawal from a majority of not less than 75 per cent of the votes attaching to the **shares** voted on the resolutions;
- c) in the case of a cancellation of **debt securities** or **convertible securities**, obtain such consent as may be required in accordance with the terms and conditions of the issue of those **securities**; and
- d) **announce** the intention to withdraw the **securities**, giving at least 20 **business days**' notice of the intended date of withdrawal.

78. An **issuer** is not required to obtain approval for the withdrawal of **securities** in accordance with rule 77 if:

- a) in respect of **shares**,
 - (i) the **issuer** has **announced** that all conditions in relation to a takeover offer for its **shares** admitted to trading have been satisfied, including a condition for acceptances of at least 75 per cent, or
 - (ii) the **issuer** has made an application for the **admission** of its **shares** to, or has **shares** traded on, another market of equivalent regulatory standing (including a **qualifying market**, an EU Regulated Market, or other market of equivalent regulatory standing agreed by the **Exchange**); or
- b) the withdrawal is a result of
 - (i) a takeover or restructuring of the **issuer** effected by a scheme of arrangement under Part 26 of the Companies Act 2006,
 - (ii) an administration or liquidation of the **issuer** pursuant to a court order under the Insolvency Act 1986,
 - (iii) the appointment of an administrator under paragraphs 14 (appointment by holder of floating charge) or 22 (appointment by company or directors) of Schedule B1 to the Insolvency Act 1986,
 - (iv) a resolution for winding up being passed under section 84 of the Insolvency Act 1986,

- (v) the appointment of a provisional liquidator by the court under section 135 of the Insolvency Act 1986,
- (vi) a company voluntary arrangement pursuant to Part 1 of the Insolvency Act 1986, subject to the time limits for the challenge of decisions made set out in Part 1 of the Insolvency Act 1986 having expired,
- (vii) statutory winding up or reconstruction measures in relation to an overseas issuer under equivalent overseas legislation having similar effect to those set out in (i) to (vi) above, or
- (viii) the financial position of the **issuer** being so precarious that there is no reasonable prospect the **issuer** will avoid going into formal insolvency proceedings and the **issuer** has **announced** that fact.

Guidance Notes on Rules 77 and 78

- a) *An explanatory circular may be made available to shareholders in electronic form in the manner required by rule 38.*
- b) *The **Exchange** may grant a derogation from the requirement for shareholder approval where an **issuer** has provided irrevocable undertakings representing 75 per cent of voting rights to approve a resolution proposing the withdrawal, or where an **issuer announces** that there is no reasonable prospect of the **issuer** avoiding imminent proceedings contemplated in paragraph (b) of rule 78 as a result of the **issuer** continuing to be admitted to on the **AQSE Growth Market**.*
- c) *If shareholder approval is not required an **issuer** will still be required to **announce** an intention to withdraw its **securities** and provide 20 **business days**' notice except that the **Exchange** may in its discretion reduce the notice period where a right of compulsory acquisition under the Companies Act 2006 has been exercised or where an application has been made for the **admission** to another market of equivalent regulatory standing (including a **qualifying market**, and EU Regulated Market, or other market of equivalent regulatory standing agreed by the **Exchange**).*

Discipline

79. Where an **issuer** has breached its responsibilities under these rules, the **Exchange** may impose following the disciplinary sanctions:
- a) a private reprimand;

- b) a public censure;
- c) a fine of up to £100,000;
- d) withdrawal of the **issuer's securities** from trading on the **AQSE Growth Market**; and
- e) publish the fact that it has been censured, fined or withdrawn and the reasons for that action.

Guidance Note on Rule 79

*As to the responsibilities of an **issuer** and its **directors**, see rules 29 and 30.*

Appendices

Appendix 1: Information for an Admission Document

1. An **admission document** must contain such information as required to enable investors to make an informed assessment of the assets and liabilities, financial position, profits and losses, and prospects of the **issuer** (and, where relevant, of any guarantor) and the rights attaching to its **securities**.
2. If **admission** is sought in respect of **shares**, the **admission document** must include at a minimum the information set out in Table A below.
3. If **admission** is sought in respect of **debt securities**, the **admission document** must include at a minimum the information set out in Table B below.
4. For all **admissions**, the name of the **AQSE Corporate Adviser** appointed by the **issuer** must be prominently and in bold on the first page of the **admission document** together with the following statement:

The AQSE Growth Market, which is operated by Aquis Stock Exchange Limited (Aquis Stock Exchange), a recognised investment exchange under Part XVIII of the Financial Services and Markets Act 2000 (FSMA), is a market designed primarily for emerging or smaller companies to which a higher investment risk tends to be attached than to larger or more established companies.

It is not classified as a regulated market under Directive 2014/65/EU of the European Parliament and of the Council on markets in financial instruments, and AQSE Growth Market securities are not admitted to the official list of the UK Listing Authority. Investment in an unlisted company is speculative and tends to involve a higher degree of risk than an investment in a listed company. The value of investments can go down as well as up and investors may not get back the full amount originally invested. An investment should therefore only be considered by those persons who are prepared to sustain a loss on their investment. A prospective investor should be aware of the risks of investing in AQSE Growth Market securities and should make the decision to invest only after careful consideration and, if appropriate, consultation with an independent financial adviser authorised under FSMA who specialises in advising on the acquisition of shares and other securities.

[Name of Issuer] is required by the Aquis Stock Exchange to appoint an AQSE Corporate Adviser to apply on its behalf for admission to the AQSE Growth Market and must retain a AQSE Corporate Adviser at all times. The requirements for an AQSE Corporate Adviser are set out in the Corporate Adviser Handbook, and the AQSE

Corporate Adviser is required to make a declaration to the Aquis Stock Exchange in the form prescribed by Appendix B to the AQSE Corporate Adviser Handbook.

This admission document has not been approved or reviewed by the Aquis Stock Exchange or the Financial Conduct Authority.

Table A – Share Admission Document

<p>1</p>	<p>PERSONS RESPONSIBLE, THIRD PARTY INFORMATION AND EXPERTS' REPORTS</p> <p><i>This section shall provide information on the persons who are responsible for the content of the admission document. The purpose of this section is to provide comfort to investors on the accuracy of the information disclosed in the admission document.</i></p>
<p>1.1</p>	<p>All persons responsible for the information given in the admission document and, as the case may be, for certain parts of it, with, in the latter case, an indication of such parts. In the case of natural persons including members of the issuer's administrative, management or supervisory bodies indicate the name and function of the person; in case of legal persons indicate the name and registered office.</p>
<p>1.2</p>	<p>A declaration by those responsible for the admission document that, having taken all reasonable care to ensure that such is the case, the information contained in the admission document is, to the best of their knowledge, in accordance with the facts and contains no omission likely to affect its import.</p> <p>As the case may be, a declaration by those responsible for certain parts of the admission document that, having taken all reasonable care to ensure that such is the case, the information contained in that part of the admission document for which they are responsible is, to the best of their knowledge, in accordance with the facts and contains no omission likely to affect its import.</p>
<p>1.3</p>	<p>Where a statement or report attributed to a person as an expert is included in the admission document, provide such person's:</p> <ul style="list-style-type: none"> (a) name; (b) business address; (c) qualifications; and (d) material interest, if any, in the issuer. <p>If the report has been produced at the issuer's request a statement to the effect that such statement or report is included, in the form and context in which it is included, with the consent of the person who has authorised the contents of that part of the admission document.</p>
<p>1.4</p>	<p>Where information has been sourced from a third party, provide a confirmation that this information has been accurately reproduced and that as far as the issuer</p>

	is aware and is able to ascertain from information published by that third party, no facts have been omitted which would render the reproduced information inaccurate or misleading. In addition, identify the source(s) of the information.
2	<p>STRATEGY, PERFORMANCE AND BUSINESS ENVIRONMENT</p> <p><i>The purpose of this section is to disclose information on the identity of the issuer, its business, strategy and objectives. By reading this section, investors should have a clear understanding of the issuer's activities and the main trends affecting its performance, its organisational structure and material investments. Where applicable the issuer shall disclose in this section estimates or forecasts of its future performance.</i></p>
2.1	<p>Information about the issuer:</p> <ul style="list-style-type: none"> (a) the legal and commercial name of the issuer; (b) the place of registration of the issuer, its registration number and legal entity identifier (LEI); (c) the date of incorporation and the length of life of the issuer, except where indefinite; and (d) the domicile and legal form of the issuer, the legislation under which the issuer operates, its country of incorporation and the address, telephone number of its registered office (or principal place of business if different from its registered office) and website of the issuer, if any, with a disclaimer that the information on the website does not form part of the admission document unless that information is incorporated by reference into the admission document.
2.2	<p>Information on:</p> <ul style="list-style-type: none"> (a) the material changes in the issuer's borrowing and funding structure since the end of the last financial period for which information has been provided in the admission document. Where the admission document contains interim financial information, this information may be provided since the end of the last interim period for which financial information has been included in the admission document; and (b) description of the expected financing of its activities.
2.3	Business overview
2.3.1	<p>Strategy and objectives</p> <p>A description of the issuer's business strategy and strategic objectives (both financial and non-financial - if any). This description shall take into account the issuer's future challenges and prospects.</p>

	Where relevant the description shall take into account the regulatory environment in which the issuer operates.
2.3.2	<p>Principal Activities</p> <p>A description of the issuer's principal activities, including:</p> <p>(a) the main categories of products sold and/or services performed; and</p> <p>(b) an indication of any significant new products, services or activities that have been introduced since the publication of the latest audited financial statements.</p>
2.3.3	<p>Principal Markets</p> <p>A description of the principal markets in which the issuer competes.</p>
2.4	Organisational structure
2.4.1	If the issuer is part of a group and, where not covered elsewhere in the admission document and to the extent necessary for an understanding of the issuer's business as a whole, a brief description of the group and the issuer's position within the group. This may be in the form of, or accompanied by, a diagram of the organisational structure if this helps to clarify the structure.
2.4.2	If the issuer is dependent upon other entities within the group this must be clearly stated together with an explanation of this dependence.
2.5	Investments
2.5.1	To the extent not covered elsewhere in the admission document a description, (including the amount) of the issuer's material investments from the end of the period covered by the historical financial information included in the admission document up to the date of the admission document.
2.5.2	A description of any material investments of the issuer's that are in progress or for which firm commitments have already been made, including if material to the issuer's business the method of financing (internal or external).
2.6	Trend information
	A description of the most significant recent trends in production, sales and inventory and costs and selling prices since the end of the last financial year to the date of the admission document.
2.7	Profit forecasts or estimates
2.7.1	Where an issuer has published a profit forecast or a profit estimate (which is still outstanding and valid) that forecast or estimate shall be included in the admission document.

	If a profit forecast or profit estimate has been published and is still outstanding, but no longer valid, then provide a statement to that effect and an explanation of why such forecast or estimate is no longer valid. Such an invalid forecast or estimate is not subject to the requirements in items 2.7.2 to 2.7.3.
2.7.2	<p>Where an issuer chooses to include a new profit forecast or a new profit estimate, or where the issuer includes a previously published profit forecast or a previously published profit estimate, the profit forecast or estimate shall be clear and unambiguous and contain a statement setting out the principal assumptions upon which the issuer has based its forecast, or estimate.</p> <p>The forecast or estimate shall comply with the following principles:</p> <p>(a) there must be a clear distinction between assumptions about factors which the members of the administrative, management or supervisory bodies can influence and assumptions about factors which are exclusively outside the influence of the members of the administrative, management or supervisory bodies;</p> <p>(b) the assumptions must be reasonable, readily understandable by investors, specific and precise and not relate to the general accuracy of the estimates underlying the forecast; and</p> <p>(c) in the case of a forecast, the assumptions shall draw the investor's attention to those uncertain factors which could materially change the outcome of the forecast.</p>
2.7.3	The admission document shall include a statement that the profit forecast or estimate has been compiled on the basis stated and prepared on a basis i) comparable with the annual financial statements and ii) consistent with the issuer's accounting policies.
3	WORKING CAPITAL STATEMENT
	Statement by the directors that, in their opinion having made due and careful enquiry, the working capital available to the issuer is sufficient for a period of at least twelve months following admission.
4	RISK FACTORS
	<i>The purpose of this section is to describe the main risks faced by the issuer and their impact on the issuer's future performance.</i>
	<p>A description of the material risks that are specific to the issuer, in a limited number of categories, in a section headed 'Risk Factors'.</p> <p>In each category the most material risks, in the assessment of the issuer, taking into account the negative impact on the issuer and the probability of their</p>

	occurrence, shall be mentioned first. The risks shall be corroborated by the content of the admission document.
5	<p>CORPORATE GOVERNANCE</p> <p><i>This section shall explain the issuer's administration and the role of the persons involved in the management of the company. It will furthermore provide information on the background of senior management, their remuneration and its potential link to the issuer's performance.</i></p>
5.1	Administrative, management, and supervisory bodies and senior management
5.1.1	<p>Names and functions in the issuer of the following persons and an indication of the principal activities performed by them outside that issuer where these are significant with respect to that issuer:</p> <ul style="list-style-type: none"> (a) members and proposed members of the administrative, management and/or supervisory bodies; and (b) any senior manager who is relevant to establishing that the issuer has the appropriate expertise and experience for the management of the issuer's business. <p>The nature of any family relationship between any of the persons referred under (a) and (b).</p>
5.1.2	<p>In the case of each person mentioned in the subparagraphs of item 5.1.1, details of that person's relevant management expertise and experience and the following information:</p> <ul style="list-style-type: none"> (a) the names of all companies and partnerships of which such person has been a member of the administrative, management or supervisory bodies or partner at any time in the previous three years, indicating whether or not the individual is still a member of the administrative, management or supervisory bodies or partner. It is not necessary to list all the subsidiaries of an issuer of which the person is also a member of the administrative, management or supervisory bodies; (b) any convictions in relation to fraudulent offences for at least the previous five years; (c) details of any bankruptcies, receiverships, insolvent liquidations or companies put into administration with which a person described in the subparagraphs of item 5.1.1 who was acting in the capacity of any of the positions set out in the subparagraphs of item 5.1.1 was associated for at least the previous five years; and

	<p>(d) details of any official public incrimination and/or sanctions of such person by statutory or regulatory authorities (including designated professional bodies) and whether such person has ever been disqualified by a court from acting as a member of the administrative, management or supervisory bodies of an issuer or from acting in the management or conduct of the affairs of any issuer for at least the previous five years.</p> <p>If there is no such information to be disclosed, a statement to that effect is to be made.</p>
5.2	<p>Remuneration and benefits</p> <p>To the extent not covered elsewhere in the admission document in relation to the last full financial year for those persons referred to in the subparagraphs of item 5.1.1:</p>
5.2.1	<p>The amount of remuneration paid (including any contingent or deferred compensation), and benefits in kind granted to such persons by the issuer and its subsidiaries for services in all capacities to the issuer and its subsidiaries by any person. That information must be provided on an individual basis unless individual disclosure is not required in the issuer's home country or is not otherwise publicly disclosed by the issuer.</p>
5.2.2	<p>The total amounts set aside or accrued by the issuer or its subsidiaries to provide pension, retirement or similar benefits.</p>
5.3	<p>Shareholdings and stock options</p> <p>With respect to each person referred to in the subparagraphs of item 5.1.1 provide information as to their share ownership and any options over such shares in the issuer as of the most recent practicable date.</p>
6	<p>SHAREHOLDER AND SECURITY HOLDER INFORMATION</p> <p><i>This section shall provide information on the issuer's major shareholders, the existence of potential conflicts of interest between senior management and the issuer, the issuer's share capital as well as information on related party transactions, legal and arbitration proceedings and material contracts.</i></p>
6.1	<p>Major shareholders</p>
6.1.1	<p>In so far as known to the issuer, the name of any person who, directly or indirectly, has an interest in the issuer's capital or voting rights which is equal or above 5 per cent of capital or total voting rights, together with the amount of each such person's interest, as at the date of the admission document or, if there are no such persons, an appropriate negative statement.</p>

6.1.2	Whether the issuer's major shareholders have different voting rights, or an appropriate negative statement.
6.1.3	To the extent known to the issuer, state whether the issuer is directly or indirectly owned or controlled and by whom and describe the nature of such control and describe the measures in place to ensure that such control is not abused.
6.1.4	A description of any arrangements, known to the issuer, the operation of which may at a subsequent date result in or prevent a change in control of the issuer.
6.2	Legal and arbitration proceedings
	Information on any governmental, legal or arbitration proceedings (including any such proceedings which are pending or threatened of which the issuer is aware), during a period covering at least the previous 12 months which may have, or have had in the recent past, significant effects on the issuer and/or group's financial position or profitability, or provide an appropriate negative statement.
6.3	Administrative, Management and Supervisory bodies' and Senior Management's conflicts of interests
	<p>Potential conflicts of interests between any duties to the issuer, of the persons referred to in item 5.1.1, and their private interests and or other duties must be clearly stated. In the event that there are no such conflicts, a statement to that effect must be made.</p> <p>Any arrangement or understanding with major shareholders, customers, suppliers or others, pursuant to which any person referred to in item 5.1.1 was selected as a member of the administrative, management or supervisory bodies or member of senior management.</p> <p>Details of any restrictions agreed by the persons referred to in item 5.1.1 on the disposal within a certain period of time of their holdings in the issuer's securities.</p>
6.4	Related party transactions
	<p>If International Financial Reporting Standards adopted according to the IAS Regulation (Regulation (EC) No 1606/2002) (IFRS) (as applied in the UK) do not apply to the issuer, the following information must be disclosed for the period covered by the historical financial information and up to the date of the admission document:</p> <p>(a) the nature and extent of any related party transactions (which for these purposes are those set out in the standards adopted according to the IAS Regulation) which are – as a single transaction or in their entirety – material to the issuer. Where such related party transactions are not concluded at arm's length provide an explanation of why these transactions were not</p>

	<p>concluded at arm's length. In the case of outstanding loans including guarantees of any kind indicate the amount outstanding; and</p> <p>(b) the amount or the percentage to which related party transactions form part of the turnover of the issuer.</p> <p>If IFRS apply to the issuer, the above information must be disclosed only for transactions that have occurred since the end of the last financial period for which audited financial information have been published.</p>
6.5	Share capital
	The following information as of the date of the most recent balance sheet included in the annual financial statements:
6.5.2	<p>The amount of issued capital, and for each class of share capital:</p> <p>(a) the total of the issuer's authorised share capital;</p> <p>(b) the number of shares issued and fully paid and issued but not fully paid;</p> <p>(c) the par value per share, or that the shares have no par value; and</p> <p>(d) a reconciliation of the number of shares outstanding at the beginning and end of the year.</p> <p>If more than 10 per cent of the capital has been paid for with assets other than cash within the period covered by the annual financial statements, state that fact.</p>
6.5.3	If there are shares not representing capital, state the number and main characteristics of such shares.
6.5.4	The number, book value and face value of shares in the issuer held by or on behalf of the issuer itself or by subsidiaries of the issuer.
6.5.5	The amount of any convertible securities, exchangeable securities or securities with warrants, with an indication of the conditions governing and the procedures for conversion, exchange or subscription.
6.5.6	Information about and terms of any acquisition rights and or obligations over authorised but unissued capital or an undertaking to increase the capital.
6.5.7	Information about any capital of any member of the group which is under option or agreed conditionally or unconditionally to be put under option and details of such options including those persons to whom such options relate.
6.5.8	Description of any changes to the share capital in the 12 months preceding the date of the admission document. The terms of the transactions should be summarized, including the consideration paid for the shares.
6.6	Articles of Association

	A brief description of any provision of the issuer's articles of association, statutes, charter or bylaws that would have an effect of delaying, deferring or preventing a change in control of the issuer.
6.7	Material contracts
	A brief summary of any material contracts, other than contracts entered into in the ordinary course business, to which the issuer or any member of the group is a party, for the last year immediately preceding publication of the admission document.
7	FINANCIAL INFORMATION AND KEY PERFORMANCE INDICATORS <i>This section shall provide historical financial information by disclosing the issuer's financial information and key performance indicators. It shall also provide information on the issuer's dividend policy and where applicable it shall disclose pro forma financial information.</i>
7.1	Historical financial information
7.1.1	Audited historical financial information covering the latest two financial years (or such shorter period as the issuer has been in operation) and the audit report in respect of each year.
7.1.2	<u>Change of accounting reference date</u> If the issuer has changed its accounting reference date during the period for which historical financial information is required, the audited historical information shall cover at least 24 months or the entire period for which the issuer has been in operation, whichever is shorter.
7.1.3	<u>Accounting Standards</u> The financial information must be prepared in accordance with IFRS, UK GAAP, US GAAP or such other standard as may be agreed with the Exchange for third country issuers. If such third country's national accounting standards are not equivalent to IFRS, UK GAAP or US GAAP, the financial statements shall be restated in IFRS.
7.1.4	<u>Change of accounting framework</u> The last audited historical financial information, containing comparative information for the previous year, must be presented and prepared in a form consistent with the accounting standards framework that will be adopted in the issuer's next published annual financial statements having regard to accounting standards and policies and legislation applicable to such annual financial statements.

	<p>Changes within the accounting framework applicable to the issuer do not require the audited financial statements to be restated. However, if the issuer intends to adopt a new accounting standards framework in its next published financial statements, at least one complete set of financial statements (as defined by IAS 1 Presentation of Financial Statements), including comparatives, must be prepared in a form consistent with that which will be adopted in the issuer's next published annual financial statements, having regard to accounting standards and policies and legislation applicable to such annual financial statements.</p>
7.1.5	<p>Where the audited financial information is prepared according to national accounting standards, they must include at least the following:</p> <ul style="list-style-type: none"> (a) the balance sheet; (b) the income statement; and (c) the accounting policies and explanatory notes.
7.1.6	<p><u>Consolidated financial statements</u></p> <p>If the issuer prepares both stand-alone and consolidated financial statements, include at least the consolidated financial statements in the admission document</p>
7.1.7	<p><u>Age of financial information</u></p> <p>The balance sheet date of the last year of audited financial information may not be older than one of the following:</p> <ul style="list-style-type: none"> (a) 18 months from the date of the admission document if the issuer includes audited interim financial statements in the admission document; or (b) 16 months from the date of the admission document if the issuer includes unaudited interim financial statements in the admission document. <p>Where the admission document contains no interim financial information, the balance sheet date of the last year of audited financial statements may not be older than 16 months from the date of the admission document.</p>
7.2	<p>Interim and other financial information</p> <p>If the issuer has published quarterly or half-yearly financial information since the date of its last audited financial statements, these must be included in the admission document. If the quarterly or half-yearly financial information has been audited or reviewed, the audit or review report must also be included. If the quarterly or half-yearly financial information is unaudited or has not been reviewed, state that fact.</p> <p>Interim financial information should be prepared in accordance with the requirements of the same accounting standard as the historical financial information.</p>

	The interim financial information must include comparative statements for the same period in the prior financial year, except that the requirement for comparative balance sheet information may be satisfied by presenting the year's end balance sheet in accordance with the applicable financial reporting framework.
7.3	Auditing of annual financial information
7.3.1	<p>The historical annual financial information must be independently audited. The audit report shall be prepared in accordance with the Audit Directive (Directive 2014/56/EU) and Audit Regulation (Regulation (EU) No 537/2014), as applied in the UK.</p> <p>Where the Audit Directive and Audit Regulation do not apply:</p> <p>(a) the historical financial information must be audited or reported on as to whether or not, for the purposes of the admission document, it gives a true and fair view in accordance with the auditing standards applicable in the United Kingdom or an equivalent standard; and</p> <p>(b) if audit reports on the historical financial information contain qualifications, modifications of opinion, disclaimers or an emphasis of matter, such qualifications, modifications, disclaimers or emphasis of matter must be reproduced in full and the reasons given.</p>
7.3.2	Indication of other information in the admission document, which has been audited by the auditors.
7.3.3	Where financial information in the admission document is not extracted from the issuer's audited financial statements state the source of the information and state that the information is unaudited.
7.4	Key performance indicators
	<p>To the extent not disclosed elsewhere in the admission document and where an issuer has published key performance indicators (KPIs), financial and/or operational, or chooses to include such in the admission document a description of the issuer's KPIs for each financial year for the period covered by the historical financial information shall be included in the admission document.</p> <p>KPIs must be calculated on a comparable basis. Where the KPIs have been audited by the auditors, mention that fact.</p>
7.5	Significant change in the issuer's financial position
	A description of any significant change in the financial position of the group which has occurred since the end of the last financial period for which either audited

	financial statements or interim financial information have been published, or provide an appropriate negative statement.
7.6	<p>Dividend policy</p> <p>A description of the issuer's policy on dividend distributions and any restrictions thereon. If the issuer has no such policy, include an appropriate negative statement.</p> <p>If not disclosed in the financial statements, the amount of the dividend per share for each financial year for the period covered by the annual financial statements adjusted, where the number of shares in the issuer has changed, to make it comparable.</p>
7.7	<p>Pro forma financial information</p> <p>In the case of a significant gross change, a description of how the transaction might have affected the assets and liabilities and earnings of the issuer, had the transaction been undertaken at the commencement of the period being reported on or at the date reported.</p>
8	<p>INFORMATION RELATING TO THE SECURITIES</p> <p><i>This section provides information on the interests of persons involved in the offer, as well as the reasons for the offer, the use of proceeds and the expenses of the offer.</i></p>
8.1	<p>Interest of natural and legal persons involved in the issue/offer</p> <p>A description of any interest, including conflicting ones, that is material to the issue/offer, detailing the persons involved and the nature of the interest.</p>
8.2	<p>Reasons for the offer, use of proceeds and expenses of the issue/offer</p>
8.2.1	<p>Reasons for the offer and, where applicable, the estimated net amount of the proceeds broken into each principal intended use and presented by order of priority of such uses. If the issuer is aware that the anticipated proceeds will not be sufficient to fund all the proposed uses, state the amount and sources of other funds needed. Details must be given with regard to the use of the proceeds, in particular when they are being used to acquire assets, other than in the ordinary course of business, to finance announced acquisitions of other businesses, or to discharge, reduce or retire indebtedness. The total net proceeds and an estimate of the total expenses of the issue/offer.</p>
8.2.2	<p>An explanation of how the offer aligns with the business strategy objectives described in the admission document.</p>
8.3	<p>Additional information</p>

8.3.1	If advisors connected with an issue are mentioned in the admission document, a statement of the capacity in which the advisors have acted.
8.3.2	An indication of other information in the admission document which has been audited or reviewed by statutory auditors and where auditors have produced a report, a reproduction or summary of the report.
9	DETAILS OF THE OFFER/ADMISSION <i>The purpose of this section is to set out specific information on the offer of the securities, the plan for their distribution and allotment and their pricing. Moreover, it presents information on the placing of the securities and any underwriting agreements and arrangements relating to admission to trading. It also sets out information on the persons selling the securities and dilution to existing shareholders.</i>
9.1	Selling securities holders
9.1.1	Name and business address of the person or entity offering to sell the securities, the nature of any position office, or other material relationship that the selling person has had within the past three years with the issuer or any of its predecessors or affiliates.
9.1.2	The number and class of securities being offered by each of the selling security holders.
9.1.3	In relation to lock-up agreements, provide details of the following: (a) the parties involved; (b) content and exceptions of the agreement; (c) indication of the period of the lock up.
9.2	Dilution
9.2.1	A comparison of participation in share capital and voting rights for existing shareholders before and after the capital increase resulting from the offer, with the assumption that existing shareholders do not subscribe for the new shares.
10	TERMS AND CONDITIONS OF THE SECURITIES <i>The purpose of this section is to set out the terms and conditions of the securities and provides a detailed description of their characteristics.</i>
10.1	Information concerning the securities to be offered:
10.1.1	A description of the type and the class of the securities being offered, including the ISIN (international security identification number).
10.1.2	Legislation under which the securities have been created.

10.1.3	Currency of the securities issue.
10.1.4	<p>A description of the rights attached to the securities, including any limitations of those rights, and procedure for the exercise of those rights:</p> <p>(a) dividend rights—</p> <p>(i) fixed date(s) on which the entitlement arises,</p> <p>(ii) time limit after which entitlement to dividend lapses and an indication of the person in whose favour the lapse operates,</p> <p>(iii) dividend restrictions and procedures for non-resident holders, and</p> <p>(iv) rate of dividend or method of its calculation, periodicity and cumulative or non-cumulative nature of payments;</p> <p>(b) voting rights;</p> <p>(c) pre-emption rights in offers for subscription of securities of the same class;</p> <p>(d) right to share in the issuer's profits;</p> <p>(e) right to share in any surplus in the event of liquidation;</p> <p>(f) redemption provisions; and</p> <p>(g) conversion provisions.</p>
10.1.5	A statement of the resolutions, authorisations and approvals by virtue of which the securities have been or will be created and/or issued.
10.1.6	The issue date or in the case of new issues the expected issue date of the securities.
10.1.7	A description of any restrictions on the free transferability of the securities.
10.1.8	<p>A warning that the tax legislation of the investor's country of residence and of the issuer's country of incorporation may have an impact on the income received from the securities.</p> <p>Information on the taxation treatment of the securities where the proposed investment attracts a tax regime specific to that type of investment.</p>
10.1.9	If different from the issuer, the identity and contact details of the offeror of the securities and/or the person asking for admission to trading, including LEI where the offeror has legal personality.
10.1.10	<p>(a) Statement on the existence of national legislation or rules on takeovers applicable to the issuer and the possibility for frustrating measures if any.</p> <p>(b) A brief description of the shareholders' rights and obligations in case of a mandatory takeover bid, and/or squeeze-out or sellout rules in relation to the securities.</p>

Table B – Debt Security Admission Document

Where an **issuer** proposes to undertake a debt programme, the **admission document** may consist of a **base admission document** and a **pricing supplement**.

1	<p>PERSONS RESPONSIBLE, THIRD PARTY INFORMATION AND EXPERTS' REPORTS</p> <p><i>This section shall provide information on the persons who are responsible for the content of the admission document. The purpose of this section is to provide comfort to investors on the accuracy of the information disclosed in the admission document.</i></p>
1.1	<p>All persons responsible for the information given in the admission document and, as the case may be, for certain parts of it, with, in the latter case, an indication of such parts. In the case of natural persons including members of the issuer's administrative, management or supervisory bodies indicate the name and function of the person; in case of legal persons indicate the name and registered office.</p>
1.2	<p>A declaration by those responsible for the admission document that, having taken all reasonable care to ensure that such is the case, the information contained in the admission document is, to the best of their knowledge, in accordance with the facts and contains no omission likely to affect its import.</p> <p>As the case may be, a declaration by those responsible for certain parts of the admission document that, having taken all reasonable care to ensure that such is the case, the information contained in that part of the admission document for which they are responsible is, to the best of their knowledge, in accordance with the facts and contains no omission likely to affect its import.</p>
1.3	<p>Where a statement or report attributed to a person as an expert is included in the admission document, provide such person's:</p> <ul style="list-style-type: none"> (a) name; (b) business address; (c) qualifications; and (d) material interest, if any, in the issuer. <p>If the report has been produced at the issuer's request a statement to the effect that such statement or report is included, in the form and</p>

	context in which it is included, with the consent of the person who has authorised the contents of that part of the admission document.
1.4	Where information has been sourced from a third party, provide a confirmation that this information has been accurately reproduced and that as far as the issuer is aware and is able to ascertain from information published by that third party, no facts have been omitted which would render the reproduced information inaccurate or misleading. In addition, identify the source(s) of the information.
2	<p>STRATEGY, PERFORMANCE AND BUSINESS ENVIRONMENT</p> <p><i>The purpose of this section is to disclose information on the identity of the issuer, its business, strategy and objectives. By reading this section, investors should have a clear understanding of the issuer's activities and the main trends affecting its performance, its organisational structure and material investments. Where applicable the issuer shall disclose in this section estimates or forecasts of its future performance.</i></p>
2.1	<p>Information about the issuer:</p> <ul style="list-style-type: none"> (a) the legal and commercial name of the issuer; (b) the place of registration of the issuer, its registration number and legal entity identifier (LEI); (c) the date of incorporation and the length of life of the issuer, except where indefinite; (d) the domicile and legal form of the issuer, the legislation under which the issuer operates, its country of incorporation and the address, telephone number of its registered office (or principal place of business if different from its registered office) and website of the issuer, if any, with a disclaimer that the information on the website does not form part of the admission document unless that information is incorporated by reference into the admission document; (e) any recent events particular to the issuer and which are to a material extent relevant to an evaluation of the issuer's solvency; and (f) credit ratings assigned to an issuer at the request or with the cooperation of the issuer in the rating process. A brief explanation of the meaning of the ratings if this has previously been published by the rating provider.

2.2	<p>Information on:</p> <p>(a) the material changes in the issuer's borrowing and funding structure since the end of the last financial period for which information has been provided in the admission document. Where the admission document contains interim financial information, this information may be provided since the end of the last interim period for which financial information has been included in the admission document; and</p> <p>(b) description of the expected financing of its activities.</p>
2.3	Business overview
2.3.1	<p>Strategy and objectives</p> <p>A description of the issuer's business strategy and strategic objectives (both financial and non-financial - if any). This description shall take into account the issuer's future challenges and prospects.</p>
2.3.2	<p>Principal Activities</p> <p>A description of the issuer's principal activities, including:</p> <p>(a) the main categories of products sold and/or services performed; and</p> <p>(b) an indication of any significant new products, services or activities that have been introduced since the publication of the latest audited financial statements.</p>
2.3.3	<p>Principal Markets</p> <p>A description of the principal markets in which the issuer competes.</p>
2.4	Organisational structure
2.4.1	If the issuer is part of a group and, where not covered elsewhere in the admission document and to the extent necessary for an understanding of the issuer's business as a whole, a brief description of the group and the issuer's position within the group. This may be in the form of, or accompanied by, a diagram of the organisational structure if this helps to clarify the structure.
2.4.2	If the issuer is dependent upon other entities within the group this must be clearly stated together with an explanation of this dependence.
2.5	Trend information
	A description of:

	<p>(a) any material adverse change in the prospects of the issuer since the date of its last published audited financial statements; and</p> <p>(b) any significant change in the financial performance of the group since the end of the last financial period for which financial information has been published to the date of the admission document.</p> <p>If the above are not applicable then the issuer should include (an) appropriate negative statement(s).</p>
2.6	Profit forecasts or estimates
2.6.1	<p>Where a profit forecast or estimate is included in the admission document, the profit forecast or estimate shall be clear and unambiguous and contain a statement setting out the principal assumptions upon which the issuer has based its forecast, or estimate. The forecast or estimate shall comply with the following principles:</p> <p>(a) there must be a clear distinction between assumptions about factors which the members of the administrative, management or supervisory bodies can influence and assumptions about factors which are exclusively outside the influence of the members of the administrative, management or supervisory bodies;</p> <p>(b) the assumptions must be reasonable, readily understandable by investors, specific and precise and not relate to the general accuracy of the estimates underlying the forecast; and</p> <p>(c) in the case of a forecast, the assumptions shall draw the investor's attention to those uncertain factors which could materially change the outcome of the forecast.</p>
2.6.2	<p>The admission document shall include a statement that the profit forecast or estimate has been compiled on the basis stated and prepared on a basis i) comparable with the annual financial statements and ii) consistent with the issuer's accounting policies.</p>
3	WORKING CAPITAL STATEMENT AND STATEMENT OF CAPITALISATION AND INDEBTEDNESS
3.1	<p>Working Capital Statement</p> <p>Statement by the directors that, in their opinion having made due and careful enquiry, the working capital available to the issuer is sufficient for the period of at least twelve months following admission.</p>
3.2	Capitalisation and indebtedness

	<p>A statement of capitalisation and indebtedness (distinguishing between guaranteed and unguaranteed debt, collateralised and non-collateralised loans) as of a date no earlier than 90 days prior to the date of the document and a comparison of the capitalisation and indebtedness of the issuer following the issue of the debt securities on offer. The term 'indebtedness' also includes indirect and contingent indebtedness.</p> <p>In the case of material changes in the capitalisation and indebtedness position of the issuer within the 90 day period, additional information shall be given through the presentation of a narrative description of such changes or through the updating of those figures.</p>
4	<p>RISK FACTORS</p> <p><i>The purpose of this section is to describe the main risks faced by the issuer and their impact on the issuer's future performance.</i></p>
	<p>A description of the material risks that are specific to the issuer and that may affect the issuer's ability to fulfil its obligations under the securities, in a limited number of categories, in a section headed 'Risk Factors'.</p> <p>Risks to be disclosed shall include:</p> <ul style="list-style-type: none"> (a) those resulting from the level of subordination of a security and the impact on the expected size or timing of payments to holders of the securities under bankruptcy, or any other similar procedure; (b) in cases where the securities are guaranteed, the specific and material risks related to the guarantor to the extent they are relevant to its ability to fulfil its commitment under the guarantee. <p>In each category the most material risks, in the assessment of the issuer or offeror, taking into account the negative impact on the issuer and the probability of their occurrence, shall be mentioned first. The risks shall be corroborated by the content of the admission document.</p>
5	<p>CORPORATE GOVERNANCE</p> <p><i>This section shall explain the issuer's administration and the role of the persons involved in the management of the company.</i></p>
	<p>Administrative, management, and supervisory bodies and senior management</p>
	<p>Names and functions in the issuer of members of the administrative, management and/or supervisory bodies and an indication of the</p>

	principal activities performed by them outside that issuer where these are significant with respect to that issuer.
6	<p>FINANCIAL INFORMATION AND KEY PERFORMANCE INDICATORS</p> <p><i>This section shall provide historical financial information by disclosing the issuer's financial information and key performance indicators. It shall also provide information on the issuer's dividend policy and where applicable it shall disclose pro forma financial information.</i></p>
6.1	Historical financial information
6.1.1	Audited historical financial information covering the last financial year (or such shorter period as the issuer has been in operation) and the audit report in respect of that year.
6.1.2	<p><u>Change of accounting reference date</u></p> <p>If the issuer has changed its accounting reference date during the period for which historical financial information is required, the audited historical information shall cover at least 12 months or the entire period for which the issuer has been in operation, whichever is shorter.</p>
6.1.3	<p><u>Accounting Standards</u></p> <p>The financial information must be prepared in accordance with IFRS, UK GAAP, US GAAP or such other standard as may be agreed with the Exchange for third country issuers. If such third country's national accounting standards are not equivalent to IFRS, UK GAAP or US GAAP, the financial statements shall be restated in IFRS.</p>
6.1.4	<p><u>Change of accounting framework</u></p> <p>The last audited historical financial information, containing comparative information for the previous year, must be presented and prepared in a form consistent with the accounting standards framework that will be adopted in the issuer's next published annual financial statements having regard to accounting standards and policies and legislation applicable to such annual financial statements.</p> <p>Changes within the accounting framework applicable to the issuer do not require the audited financial statements to be restated. However, if the issuer intends to adopt a new accounting standards framework in its next published financial statements, at least one complete set of financial statements, (as defined by IAS 1 Presentation of Financial Statements), including comparatives, must be prepared in a form</p>

	consistent with that which will be adopted in the issuer's next published annual financial statements, having regard to accounting standards and policies and legislation applicable to such annual financial statements.
6.1.5	Where the audited financial information is prepared according to national accounting standards, they must include at least the following: (a) the balance sheet; (b) the income statement; and (c) the accounting policies and explanatory notes.
6.1.6	<u>Consolidated financial statements</u> If the issuer prepares both stand-alone and consolidated financial statements, include at least the consolidated financial statements in the admission document.
6.1.7	<u>Age of Financial Information</u> The balance sheet of the last year of audited financial information may not be older than 18 months from the date of the admission document.
6.2	Interim and other financial information
	If the issuer has published quarterly or half-yearly financial information since the date of its last audited financial statements, these must be included in the admission document. If the quarterly or half-yearly financial information has been audited or reviewed, the audit or review report must also be included. If the quarterly or half-yearly financial information is unaudited or has not been reviewed, state that fact. Interim financial information should be prepared in accordance with the requirements of the same accounting standard as the historical financial information. The interim financial information must include comparative statements for the same period in the prior financial year, except that the requirement for comparative balance sheet information may be satisfied by presenting the year's end balance sheet in accordance with the applicable financial reporting framework.
6.3	Auditing of historical annual financial information
6.3.1	The historical annual financial information must be independently audited. The audit report shall be prepared in accordance with the Audit Directive (Directive 2014/56/EU) and Audit Regulation (Regulation (EU) No 537/2014), as applied in the UK.

	<p>Where the Audit Directive and Audit Regulation do not apply:</p> <p>(a) the historical financial information must be audited or reported on as to whether or not, for the purposes of the admission document, it gives a true and fair view in accordance with the auditing standards applicable in the United Kingdom or an equivalent standard; and</p> <p>(b) if audit reports on the historical financial information contain qualifications, modifications of opinion, disclaimers or an emphasis of matter, such qualifications, modifications, disclaimers or emphasis of matter must be reproduced in full and the reasons given.</p>
6.3.2	Indication of other information in the admission document, which has been audited by the auditors.
6.3.3	Where financial information in the admission document is not extracted from the issuer's audited financial statements state the source of the information and state that the information is unaudited.
6.4	Key performance indicators
	<p>To the extent not disclosed elsewhere in the admission document and where an issuer has published key performance indicators (KPIs), financial and/or operational, or chooses to include such in the admission document a description of the issuer's KPIs for each financial year for the period covered by the historical financial information shall be included in the admission document.</p> <p>KPIs must be calculated on a comparable basis. Where the KPIs have been audited by the auditors, mention that fact.</p>
6.5	Significant change in the issuer's financial position A description of any significant change in the financial position of the group which has occurred since the end of the last financial period for which either audited financial statements or interim financial information have been published, or provide an appropriate negative statement.
7	SHAREHOLDER AND SECURITY HOLDER INFORMATION <i>This section shall provide information on the issuer's major shareholders, the existence of potential conflicts of interest between senior management and the issuer, the issuer's share capital as well as information on related party transactions, legal and arbitration proceedings and material contracts.</i>

7.1	Major shareholders
7.1.1	To the extent known to the issuer, state whether the issuer is directly or indirectly owned or controlled and by whom and describe the nature of such control and describe the measures in place to ensure that such control is not abused.
7.1.2	A description of any arrangements, known to the issuer, the operation of which may at a subsequent date result in or prevent a change in control of the issuer.
7.2	Legal and arbitration proceedings
	Information on any governmental, legal or arbitration proceedings (including any such proceedings which are pending or threatened of which the issuer is aware), during a period covering at least the previous 12 months which may have, or have had in the recent past, significant effects on the issuer and/or group's financial position or profitability, or provide an appropriate negative statement.
7.3	Administrative, Management and Supervisory bodies' and Senior Management's conflicts of interests
	Potential conflicts of interests between any duties to the issuer, of the persons referred to in item 5, and their private interests and or other duties must be clearly stated. In the event that there are no such conflicts, a statement to that effect must be made.
7.4	Share capital
	The information set out in points (a), (b) and (c) in the annual financial statements as of the date of the most recent balance sheet: (a) the amount of the issued capital; (b) the number and classes of the shares of which it is composed with details of their principal characteristics; and (c) the part of the issued capital still to be paid up, with an indication of the number, or total nominal value, and the type of the shares not yet fully paid up, broken down where applicable according to the extent to which they have been paid up.
7.5	Material contracts
	A brief summary of any material contracts that are not entered into in the ordinary course of the issuer's business which could result in any group member being under an obligation or entitlement that is material

	to the issuer's ability to meet its obligations to security holders in respect of the securities being issued.	
INFORMATION RELATING TO THE SECURITIES		Category
<p>In the event an issuer elects to publish a base admission document and pricing supplement:</p> <ul style="list-style-type: none"> Information referred to as "Category A" must be included in the base admission document. Information referred to as "Category B" must also be included in the base admission document, except where that information is not known at the time of the publication of the admission document. In such circumstances, "Category B" information must be included in the pricing supplement. Information referred to as "Category C" shall be included in the pricing supplement. 		
8	<p>PURPOSE</p> <p><i>This section provides information on the interests of persons involved in the offer, as well as the reasons for the offer, the use of proceeds and the expenses of the offer.</i></p>	
8.1	<p>Interest of natural and legal persons involved in the issue/offer</p> <p>A description of any interest, including conflicting ones that is material to the issue/offer, detailing the persons involved and the nature of the interest.</p>	C
8.2	<p>Reasons for the offer, use of proceeds and expenses of the issue/offer</p> <p>Reasons for the offer to the public or for the admission to trading. Where applicable, disclosure of the estimated total expenses of the issue/offer and the estimated net amount of the proceeds. These expenses and proceeds shall be broken into each principal intended use and presented by order of priority of such uses. If the issuer is aware that the anticipated proceeds will not be sufficient to fund all the proposed uses, state the amount and sources of other funds needed.</p>	C
8.3	Additional information	

8.3.1	If advisors connected with an issue are mentioned in the admission document, a statement of the capacity in which the advisors have acted.	C
8.3.2	An indication of other information in the admission document which has been audited or reviewed by statutory auditors and where auditors have produced a report, a reproduction or summary of the report.	A
8.3.3	Credit ratings assigned to the securities at the request or with the co-operation of the issuer in the rating process. A brief explanation of the meaning of the ratings if this has previously been published by the rating provider.	C
8.3.4	To the extent not already disclosed elsewhere, any relevant information included in a key information document in accordance with Article 8 of the PRIIPs Regulation (Regulation (EU) No 1286/2014), as applied in the UK.	C
9	TERMS AND CONDITIONS OF THE SECURITIES <i>The purpose of this section is to set out the terms and conditions of the securities and provides a detailed description of their characteristics.</i>	
9.1	Information concerning the securities to be offered	
9.1.1	A description of the type and the class of the securities being offered.	A
	The ISIN (international security identification number) of the securities being offered.	C
9.1.2	Legislation under which the securities have been created.	A
9.1.3	An indication whether the securities are in registered form or bearer form and whether the securities are in certificated form or book-entry form.	A
	In the latter case, name and address of the entity in charge of keeping the records.	C
9.1.4	Currency of the securities issue.	C
9.1.5	The relative seniority of the securities in the issuer's capital structure in the event of insolvency, including, where applicable, information on the level of subordination of the securities and the potential impact on the investment in the	A

	event of a resolution under the Bank Recovery and Resolution Directive.	
9.1.6	A description of the rights attached to the securities, including any limitations of those rights, and procedure for the exercise of those rights.	B
9.1.7	The nominal interest rate.	C
	The provisions relating to interest payable.	B
	The date from which interest becomes payable.	C
	The due dates for interest.	C
	The time limit on the validity of claims to interest and repayment of principal.	B
	Where the rate is not fixed:	
	(a) a statement setting out the type of underlying;	A
	(b) a description of the underlying on which it is based;	C
	(c) a description of the method used to relate the underlying and the rate;	B
	(d) an indication where information about the past and the further performance of the underlying and its volatility can be obtained by electronic means and whether or not it can be obtained free of charge;	C
	(e) a description of any market disruption or settlement disruption events that affect the underlying;	B
(f) any adjustment rules with relation to events concerning the underlying;	B	
(g) the name of the calculation agent; and	C	
(h) if the security has a derivative component in the interest payment, provide a clear and comprehensive explanation to help investors understand how the value of their investment is affected by the value of the underlying instrument(s), especially under the circumstances when the risks are most evident.	B	
9.1.8	Maturity date.	C
	Arrangements for the amortisation of the loan, including the repayment procedures. Where advance amortisation is	B

	contemplated, on the initiative of the issuer or of the holder, it shall be described, stipulating amortisation terms and conditions.	
9.1.9	An indication of yield.	C
	Describe the method whereby that yield is calculated in summary form.	B
9.1.10	Representation of debt security holders including an identification of the organisation representing the investors and provisions applying to such representation. Indication of the website where the public may have free access to the contracts relating to these forms of representation.	B
9.1.11	In the case of new issues, a statement of the resolutions, authorisations and approvals by virtue of which the securities have been or will be created and/or issued.	C
9.1.12	The issue date or in the case of new issues the expected issue date of the securities.	C
9.1.13	A description of any restrictions on the free transferability of the securities.	A
9.1.14	A warning that the tax legislation of the investor's country of residence and of the issuer's country of incorporation may have an impact on the income received from the securities. Information on the taxation treatment of the securities where the proposed investment attracts a tax regime specific to that type of investment.	A
9.1.15	If different from the issuer, the identity and contact details of the offeror of the securities and/or the person asking for admission to trading, including LEI where the offeror has legal personality.	C
10	GUARANTOR INFORMATION (IF APPLICABLE) <i>The purpose of this section is to provide information on the guarantor of the securities.</i>	
10.1	In case of a guarantee attached to the securities, the admission document shall present the following information:	
10.1.1	Nature of the guarantee	

	<p>A description of any arrangement intended to ensure that any obligation material to the issue will be duly serviced, whether in the form of guarantee, surety, keep well agreement, mono-line insurance policy or other equivalent commitment (hereafter referred to generically as “guarantees” and their provider as “guarantor” for convenience).</p> <p>Without prejudice to the generality of the foregoing, such arrangements encompass commitments, including those under conditions, to ensure obligations to repay debt securities and/or the payment of interest and the description shall set out how the arrangement is intended to ensure that the guaranteed payments will be duly serviced.</p>	
10.1.2	<p>Scope of the guarantee</p> <p>Details shall be disclosed about the terms and conditions and scope of the guarantee. Without prejudice to the generality of the foregoing, these details should cover any conditionality on the application of the guarantee in the event of any default under the terms of the security and the material terms of any mono-line insurance or keep well agreement between the issuer and the guarantor. Details must also be disclosed of any guarantor’s power of veto in relation to changes to the security holder’s rights, such as is often found in mono-line insurance.</p>	
10.1.3	<p>Information to be disclosed about the guarantor</p> <p>The guarantor must disclose information about itself as if it were the issuer of that same type of security that is the subject of the guarantee.</p>	
ADDITIONAL INFORMATION		Category
11.1	Additional provisions which relate to the underlying	C
11.2	Tranche number	C
11.3	Series number	C

Appendix 2: Application

Part I - Suitability Review Letter

Before an **applicant** submits the final application documents, the **applicant's AQSE Corporate Adviser** may submit a suitability review letter with the following information:

- a) the **applicant's** registered and trading name;
- b) the **applicant's** telephone number, registered office address and, if different from the registered office address, the principal place of business;
- c) the full names, backgrounds and functions of the **applicant's directors** and proposed **directors**;
- d) a brief factual description of the **applicant**, its activities and corporate structure, including the background to any recent corporate restructure;
- e) the anticipated number, class and the par value of the **securities** for which **admission** is sought;
- f) details of any qualification or modification to the **applicant's** last audited financial statements and the current status of such qualification or modification;
- g) details of shareholders with **significant control**, their anticipated interest pre- and post-**admission** and any connection between them, the **directors** and the proposed **directors**;
- h) in respect of the **directors**, proposed **directors** and shareholders with **significant control**, details of any previous criminal convictions or disciplinary actions by governmental, regulatory or other public bodies;
- i) details of any bankruptcies, receiverships or insolvent liquidations with which a **director** or proposed **director** was involved or is connected;
- j) details of any matter known to the **AQSE Corporate Adviser** or discoverable in the media (whether spurious or otherwise) pertaining to the good repute of the **directors**, proposed **directors** and shareholders with **significant control**;
- k) details of any anticipated relationship agreements or orderly market agreements; and
- l) any other information the **AQSE Corporate Adviser** may consider relevant.

Part II - Pre-Admission Announcement

At least **ten** business days prior to the intended **admission** date, the **applicant** must submit for the **pre-admission announcement** the following information in the prescribed format:

- a) the **applicant's** registered and trading name;
- b) the **applicant's** telephone number, registered office address and, if different from the registered office address, the principal place of business;
- c) the full names and functions of the **applicant's directors** and proposed **directors**;
- d) the **applicant's** sector classification;
- e) a brief factual description of the **applicant** and its activities which will serve as a company profile on **admission**;
- f) the name of its **AQSE Corporate Adviser**;
- g) the number, class and the par value of **securities** being admitted;
- h) **securities in public hands** as a percentage of the number of **securities** in issue;
- i) a list of the shareholders holding more than five per cent of the **applicant's** share capital or voting rights and the percentage held by such shareholders before and after **admission**;
- j) the timetable for any **offer of transferrable securities to the public** being undertaken in conjunction with **admission**, together with a description of any interest of persons involved in the offer;
- k) the expected **admission** date;
- l) the address of the website where the items required by rule 71 are available for inspection;

and in respect of a **fast-track applicant**:

- m) the name of its **qualifying market** and the date on which it was admitted;
- n) the arrangements for the settlement of transactions in its **securities**;
- o) if applicable, confirmation that its **directors** (including members of their **family** and **connected persons**) have agreed to the lock-in requirements under rule 9; and
- p) confirmation of whether the **issuer** is subject to legal or regulatory requirements in its home country regarding the conduct of takeovers and the acquisition of significant voting rights.

Part III - Application Documents

At least four **business days** prior to the intended **admission date**, the following must be submitted to the **Exchange**:

- a) a signed and completed **admission agreement**;
- b) the **securities application form**;

- c) the **application fee**;
- d) the published **admission document** (for **applicants** other than **fast-track applicants**) or a prospectus;
- e) for **fast-track applicants**, a checklist evidencing that the **admission document** information requirements of Appendix 1 have been satisfied, either in the **announcement** required under Part IV of this Appendix 2 or by reference to disclosures in the **applicant's** home market;
- f) a signed **Corporate Adviser declaration** from the **AQSE Corporate Adviser**;
- g) confirmation from at least one **market maker** that it has agreed to register in the **applicant's securities** and of the proposed opening price upon **admission**; and
- h) confirmation that any applicable minimum subscription has been reached and that, subject to **admission**, the **securities** have been unconditionally issued and/or allotted.

Part IV - Fast Track Admission Announcement

A **fast-track applicant** must publish an **announcement on admission** that contains:

- a) the information set out in the **pre-admission announcement**;
- b) the website address where any information or documents published by the **applicant** in accordance with the rules of the **applicant's qualifying market** are to be incorporated by reference into the fast-track admission announcement;
- c) any information required by Appendix 1 that is not otherwise set out in the information or documents published by the **applicant** in accordance with the rules of the **applicant's qualifying market** which are available in English at the website address referenced at paragraph b) above;
- d) in the event of any fund raising contemporaneous with **admission**, details confirming the outcome of such fund raising; and
- e) the following statement:

“This announcement, together with any documents incorporated by reference, shall be deemed to constitute an admission document for the purposes of the AQSE Growth Market Rules for Issuers. It has not been approved or reviewed by Aquis Stock Exchange or the Financial Conduct Authority.”

Appendix 3: Interests in Securities

Part I: Significant Shareholdings

The **announcement** of a **significant shareholding** should contain the information disclosed to the **issuer** in any relevant shareholder notification (under the **DTR** or applicable overseas regulation) including the following matters:

- a) the name of the person subject to the notification obligation;
- b) the nature of the transaction triggering the obligation (such as the acquisition or disposal of **shares**);
- c) the resultant number of voting rights held by the notifying person, expressed also as a percentage of the total number of voting rights of that class of **shares**. In the case of a person ceasing to have a **significant shareholding**, confirmation of that fact shall suffice;
- d) the date on which the **applicable threshold** was reached or crossed;
- e) the date on which the **issuer** received the notification;
- f) for a UK **issuer**, any other required particulars contained in an applicable **DTR** notification; and
- g) confirmation of whether the interest relates to a legal or beneficial holding.

Guidance Notes on Appendix 3 Part I

*The information required to be provided to a UK **issuer** in relation to a **significant shareholding** is set out in paragraph 5.8.1 of the **DTR**. Such an **issuer** should ensure that its **announcement** includes all the disclosed particulars of a holding, in order to meet its responsibilities under paragraph 5.8.12 of the **DTR**. For the avoidance of doubt, the “required particulars” mentioned in paragraph (f) of Appendix 3 Part I would include:*

- a) *if applicable, the name of any subsidiary undertakings through which the **significant shareholding** is held (**DTR** 5.8.1(2)); and*
- b) *if different from the person required to make the notification, the registered holder of any **shares** which are the subject of the triggering transaction (**DTR** 5.8.1(4)).*

*An **issuer** is entitled to rely on the information it receives in a shareholder notification as a proper basis for any **announcement** required by these rules.*

Part II: Persons Discharging Managerial Responsibility

Where the **announcement** relates to a holding of **securities** by a **person discharging managerial responsibility** or **person closely associated** the **announcement** must include the following information, in the following form:

1	Details of the person discharging managerial responsibilities / person closely associated	
a)	Name	<i>[For natural persons: the first name and the last name(s).] [For legal persons: full name including legal form as provided for in the register where it is incorporated, if applicable.]</i>
2	Reason for the notification	
a)	Position / status	<i>[For persons discharging managerial responsibilities: the position occupied within the issuer should be indicated, e.g. CEO, CFO.] [For persons closely associated, — An indication that the notification concerns a person closely associated with a person discharging managerial responsibilities; — Name and position of the relevant person discharging managerial responsibilities.]</i>
b)	Initial notification / Amendment	<i>[Indication that this is an initial notification or an amendment to prior notifications. In case of amendment, explain the error that this notification is amending.]</i>
3	Details of issuer	
a)	Name	<i>[Full name of the entity.]</i>
b)	LEI	<i>[Legal Entity Identifier code in accordance with ISO 17442 LEI code.]</i>
4	Details of the transaction(s): section to be repeated for (i) each type of instrument; (ii) each type of transaction; (iii) each date; and (iv) each place where transactions have been conducted	

d)	<p>Aggregated information</p> <ul style="list-style-type: none"> - Aggregated volume - Price 	<p><i>[The volumes of multiple transactions are aggregated when these transactions:</i></p> <ul style="list-style-type: none"> <i>— relate to the same financial instrument;</i> <i>— are of the same nature;</i> <i>— are executed on the same day; and</i> <i>— are executed on the same place of transaction.]</i> <p><i>[Price information:</i></p> <ul style="list-style-type: none"> <i>— In case of a single transaction, the price of the single transaction;</i> <i>— In case the volumes of multiple transactions are aggregated: the weighted average price of the aggregated transactions.]</i>
e)	Date and time of the transaction	YYYY-MM-DD
f)	Place of the transaction	<p><i>[AQSE Growth Market (NEXG) or, if another venue, the name and code to identify the MiFID trading venue or the organised trading platform outside of the European Union where the transaction was executed as defined under Commission Delegated Regulation supplementing Regulation (EU) No 600/2014 of the European Parliament and of the Council (as applied in the UK) with regard to regulatory technical standards for the reporting of transactions to competent authorities adopted under Article 26 of Regulation (EU) No 600/2014 (as applied in the UK), or if the transaction was not executed on any of the above mentioned venues, please mention 'outside a trading venue'.]</i></p>

Appendix 4: Financial Results

1. The **announcement** of an **issuer's** interim results must as a minimum contain the following information:
 - a) a statement by the board;
 - b) the statement of financial position;
 - c) the statement of income;
 - d) in respect of the financial information disclosed under 1(b) and 1(c) above, comparative information for the previous corresponding period, together with a summary of any change in accounting policy likely to affect the validity of the comparison; and
 - e) a statement of whether or not the information has been reviewed by the **issuer's** auditor.
2. The **announcement** of an **issuer's** final results must contain the following information:
 - a) the information prescribed by paragraphs 1(a) to 1(c) above;
 - b) a statement of earnings or loss per share;
 - c) any decision to pay a dividend together with the dividend timetable;
 - d) in respect of the financial information disclosed under 2(a) to 2(c) above, comparative information for the corresponding period in the previous financial year, together with a summary of any change in accounting policy likely to affect the validity of the comparison; and
 - e) if there is a qualification in the audit opinion, or if it has been modified in relation to going concern or otherwise, the reproduction of the terms of such qualification or modification with due prominence.

Paragraphs 1 (b) and 2 (a)

The statement of financial position must include as a minimum:

- fixed assets;
- current assets;
- current liabilities;
- other liabilities;
- share capital; and

- reserves.

Paragraphs 1 (c) and 2 (a)

The statement of income must include as a minimum:

- turnover;
- gross profit (or loss) before tax;
- tax; and
- profit (or loss) after tax.

Paragraph 2 (c)

A dividend timetable must include as a minimum:

- the rate of the net dividend in pence per share;
- the dividend payment date;
- the record date (books close date); and
- the type of dividend (e.g. final, interim or special).

Appendix 5: Disclosures in Relation to Transactions

An **announcement** in relation to a transaction or reverse takeover must contain the following information where known to the **issuer**:

- a) particulars of the transaction, including the name of any relevant company or business;
- b) a description of the assets which are the subject of the transaction;
- c) if applicable, a description of the turnover and profits attributable to the assets (and in the case of an acquisition, a description of any goodwill being acquired);
- d) the consideration and how it is being satisfied, including any arrangements for the payment of deferred consideration and any agreement for the repayment or assumption of inter-company or third-party debt;
- e) in the case of a disposal and where possible, the profit or loss realised in relation to book value and the proposed application of the proceeds (or where the consideration is satisfied in **shares**, the **issuer's** intentions regarding the sale or retention of the holding); and
- f) any other information reasonably required to assess the impact and effects of the transaction on the **issuer**.

Glossary

Term	Definition
admission	The admission by the Exchange of the securities of an issuer to trading on the AQSE Growth Market .
admission agreement	The document setting out the detailed contractual responsibilities of an issuer in respect of the admission of its securities .
admission document	The document required to be published by an issuer under rule 10 containing the information specified in Appendix 1 which can, at the choice of the issuer in respect of debt securities , consist of a base admission document and pricing supplement .
announce or announcement	The submission of an announcement via a RIS for release.
annual fee	The annual fee payable by an issuer in respect of the admission of its securities , as set by the Exchange from time to time.
applicant	A company which is applying for the admission of securities to trading on the AQSE Growth Market
applicable threshold	In relation to significant shareholdings , each percentage point between three per cent and 100 per cent, found by rounding a holding expressed as a percentage down to the nearest whole number.
base admission document	An admission document published by an issuer in respect of the admission of debt securities containing the information specified in Table B of Appendix 1 which may be supplemented, if necessary, by a pricing supplement .
business days	A day when the AQSE Growth Market is open for business and excludes weekends and public holidays in the UK.

Term	Definition
cash shell	An issuer which does not, through itself or its subsidiaries, carry on a business activity, or intend to commence a business activity in accordance with an announced business activity, excluding an investment vehicle .
connected person	A trust of which a director of an issuer is a trustee or beneficiary (other than an employee saving or incentive scheme of which a director is a beneficiary only), a company in which a director of an issuer has a right or obligation to acquire (individually or collectively), a direct or indirect interest conferring 30 per cent or more of voting rights.
convertible securities	Securities which are: a) convertible into, or exchangeable for, other securities ; or b) accompanied by a warrant or option to subscribe for or purchase other securities .
Corporate Adviser declaration	The declaration to the Exchange in the form prescribed in Appendix D to the Corporate Adviser Handbook .
Corporate Adviser Handbook	The AQSE Corporate Adviser Handbook as amended or supplemented from time to time by market notice which sets out the requirements and responsibilities for AQSE Corporate Advisers .
debt securities	Debentures, alternative debentures, debenture stock, loan stock, loan notes, bonds or any other instrument creating or acknowledging indebtedness.
director	A person who carries out the functions of a director whether or not officially appointed and by whatever name called.
DTR	Chapter 5 of the Disclosure Guidance and Transparency Rules of the FCA , setting out vote holder and issuer notification rules in relation to major shareholdings in companies. The DTR is available for inspection on the FCA website at www.fca.org.uk .

Term	Definition
Exchange	Aquis Stock Exchange Limited, a company incorporated in England with registered company number 4309969.
family	As defined in section 253 of the Companies Act 2006.
fast-track applicant	An issuer admitted to a qualifying market or which has successfully applied to be admitted to trading on a qualifying market , applying for admission to the AQSE Growth Market in accordance with the fast-track admission procedure .
fast-track admission procedure	The admission procedure set out in rules 17 to 21 of Part 1 with respect to the admission of a fast-track applicant .
FCA	The Financial Conduct Authority.
inside information	As defined in Article 7 of MAR , including information of a precise nature which has not been made public, and which, if it were made public, would be likely to have a significant effect on the price of the securities of the issuer concerned.
investment vehicle	An issuer whose actual or intended principal activity is to invest in the securities of other businesses (whether publicly traded or not), or to acquire a particular business, in accordance with specific investment criteria. The term does not include a mineral company or issuers that conduct any trading activity which is significant in the context of the whole group.
issuer	An issuer whose securities have been admitted to trading on the AQSE Growth Market . For the purpose of any disciplinary action, issuer shall include an entity which was an issuer at the time that the events the subject of the proceedings occurred.
MAR	Regulation (EU) No 596/2014 of the European Parliament and of the Council of 16 April 2014 on market abuse (market abuse regulation) and repealing Directive 2003/6/EC of the European Parliament and of the Council and Commission Directives 2003/124/EC, 2003/125/EC

Term	Definition
	and 2004/72/EC as applied in the UK and as may be amended from time to time.
market maker	An Exchange member firm which has been approved by the Exchange to act in the capacity of a market maker in relation to the securities of an issuer .
market notice	A regulatory notice published by the Exchange .
mineral company	As defined in the European Securities and Markets Authority's recommendations on ' <i>The consistent implementation of Commission Regulation (EC) No 809/2004 implementing the Prospectus Directive</i> ' as applied in the UK and amended from time to time.
new enterprise	An issuer whose main activity is not supported by an historical revenue record as shown by audited information (such as annual accounts together with an auditor's report) covering the period of at least 24 months prior to admission , including where the context requires an investment vehicle .
AQSE Corporate Adviser	An Exchange member firm which has been approved by the Exchange to act in the capacity of a Corporate Adviser and has been admitted to the register of such advisers.
AQSE Growth Market	The Exchange's primary market segment operated by the Exchange for dealings in unlisted securities admitted to trading in accordance with these rules.
notifiable change	<p>The following events of which the issuer has been formally notified:</p> <ul style="list-style-type: none"> a) the acquisition of a significant shareholding; b) a change in the applicable threshold of a significant shareholding; or c) an event which results in a person ceasing to have a significant shareholding. <p>A notifiable change may arise as a result of a transaction in shares or other events affecting the breakdown of voting rights as set out in paragraph 5.1.2 of the DTR.</p>

Term	Definition
offer of transferrable securities to the public	As defined at section 102B of the Financial Services and Markets Act 2000.
overseas applicant or overseas issuer	An applicant or issuer (as the case may be) incorporated or constituted under the laws of a country outside the United Kingdom.
person closely associated	As defined in Article 3(26) of MAR , being: <ul style="list-style-type: none"> a) a spouse, or a partner considered to be equivalent to a spouse in accordance with national law; b) a dependent child, in accordance with national law; c) a relative who has shared the same household for at least one year before the relevant time; or d) a legal person, trust or partnership the managerial responsibilities of which are discharged by a person discharging managerial responsibilities or by a person referred to above, which is directly or indirectly controlled by such a person, which is set up for the benefit of such a person, or the economic interests of which are substantially equivalent to those of such a person.
person discharging managerial responsibility	As defined in Article 3(25) of MAR , being a person within an issuer who is: <ul style="list-style-type: none"> a) a member of the administrative, management or supervisory body of that entity; or b) a senior executive who is not a member of the bodies referred to in (a), who has regular access to inside information relating directly or indirectly to that entity and power to take managerial decisions affecting the future developments and business prospects of that entity.
pre-admission announcement	An announcement published by the Exchange containing the information on the applicant as set out at Part II of Appendix 2.
pricing supplement	A document containing the terms on which a debt security which may contain the Category A and Category B information specified in Table B of Appendix 1, and if

Term	Definition
	necessary, any further information necessary to supplement a base admission document .
prospectus regulation	Commission Regulation (EC) No 809/2004 of 29 April 2004 implementing Directive 2003/71/EC of the European Parliament and of the Council as regards information contained in prospectuses as well as the format, incorporation by reference and publication of such prospectuses and dissemination of advertisements.
prospectus rules	The Prospectus Rules sourcebook published by the FCA , as amended from time to time.
qualifying market	A market recognised by the Exchange as a qualifying market subject to the satisfaction of objective criteria prescribed by the Exchange and amended or supplemented from time to time by market notice . A list of recognised qualifying markets is maintained by the Exchange on its website.
recognised corporate governance code	For issuers incorporated in the UK, the QCA Corporate Governance Code or the FRC UK Corporate Governance Code. For issuers incorporated in a jurisdiction outside the UK, such governance code that is recognised and held in good standing in that jurisdiction.
recognised investment exchange	An entity the subject of a recognition order made by the FCA under the Financial Services and Markets Act 2000 declaring an entity to be a recognised investment exchange.
REIT	A UK REIT as defined in Part 12 of the Corporation Tax Act 2010.
related party	A person who is, or was during the twelve months preceding the transaction, a director (including his or her family and connected persons) or a person who has, or has a right or obligation to acquire, a direct or indirect interest in the share capital of an issuer (its subsidiary or parent undertaking, or subsidiary undertaking of its parent undertaking) conferring ten per cent or more of voting

Term	Definition
	rights, or is entitled to appoint or remove directors holding a majority of voting rights at board meetings of the issuer .
RIS	A regulated information service which is a primary information provider (PIP) that is approved by the FCA to disseminate regulatory information to the market and is on the list of regulated information services maintained by the FCA .
securities	A class of securities admitted to trading on the AQSE Growth Market (or for which an application for admission has been made) in accordance with these rules.
securities application form	The application form for admission of securities to trading on the AQSE Growth Market which is available from the the Exchange's website.
securities in public hands	<p>Securities of an issuer which are not:</p> <p>a) held directly or indirectly by</p> <ul style="list-style-type: none"> • a director of the issuer or of any of its subsidiary undertakings, • a related party of a director of the issuer or of any of its subsidiary undertakings, • the trustees of any employees' share scheme or pension fund established for the benefit of any directors and employees of the issuer and its subsidiary undertakings, • any person who under any agreement has a right to nominate a person to the board of directors of the issuer, or • any person or persons in the same group or persons acting in concert who have an interest in five per cent or more of the securities; or <p>b) subject to a lock-up period of more than 180 days.</p> <p>Shares held in treasury are not counted as securities in public hands.</p>
shares	Issued shares of a class carrying voting rights at general meetings of the issuer in all circumstances which are admitted to trading on the AQSE Growth Market . This

Term	Definition
	definition should be interpreted in a manner consistent with paragraph 5.1 of the DTR .
significant control	Any person who either: a) holds, directly or indirectly, more than 25% of the issued share capital of the applicant ; b) holds, directly or indirectly, more than 25% of the voting rights of the applicant ; c) holds the right, directly or indirectly, to appoint or remove a majority of the directors of an applicant ; d) has the right to exercise, or actually exercises, significant influence over the applicant in that the applicant allows the person to ensure that it adopts the policies and activities that the person desires; or e) has the right to exercise, or actually exercises, control over the applicant in that the person has the right to direct the policies and activities of the applicant .
significant shareholding	Any person holding shares in an issuer who is entitled to exercise, or to control the exercise of, three per cent or more of the votes able to be cast on all or substantially all matters at general meetings of the issuer , calculated in accordance with the DTR .
SME growth market	A multilateral trading facility that is registered as an SME growth market in accordance with Article 33 of Directive 2014/65/EU of the European Parliament and of the Council of 15 May 2014 on markets in financial instruments and amending Directive 2002/92/EC and Directive 2011/61/EU, as applied in the UK.
specialist applicant	An applicant whose principal activity in the opinion of the Exchange relates to a specific area of expertise including a mineral company , and property development, scientific based or shipping companies.